



Vernon Hills Park District
Board of Park Commissioners
Regular Board Meeting Minutes
July 23, 2020- 6:30 p.m.

1. Call to Order and Roll Call

The Regular meeting of the Vernon Hills Board of Park Commissioners was called to order by President Doerhoefer at 6:33 p.m.

Present: Commissioners Ballowe, Doerhoefer, Kessler, Meline.

Staff: Jeff Fougerousse, Marla DeCicco, James Kim, Cheryl Buhmann, Tom Ritter, Amy Darling.

Absent: Commissioner Robbins

2. Pledge of Allegiance – President Doerhoefer led the Pledge of Allegiance.

3. Omnibus Vote Agenda – Items under the Omnibus Vote Agenda are considered routine and/or non-controversial and will be approved by one motion. If a separate vote on any one item is desired, it will be pulled from the Omnibus Vote Agenda and voted on separately.

A. Minutes of the Annual Board Meeting June 25, 2020

B. Minutes of the Closed Session June 25, 2020

C. Payables & Payroll through July 23, 2020 in the amount of :\$431,876.81

President Doerhoefer asked for a motion to approve the Omnibus Vote Agenda

Motion by Commissioner Kessler.

Second by Commissioner Ballowe.

Vote to approve the Omnibus Vote Agenda.

Ayes: Commissioner Ballowe, Meline, Kessler, Doerhoefer.

Nays: None. Motion Carries

4. Welcome to Visitors and Guests - Public Comment Period

Kathy Knapp, President of the Carriage Green Condominium Association addressed the park board over concerns related to the water reservoir project being proposed at Carriage Green Park by Lake County. Kathy asked the park board to support the residents of Carriage Green by opposing the project in writing. Other residents of the Carriages also spoke to the board expressing their opposition to the project.



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5. Financial Reports for the Period Ending June 30, 2020

President Doerhoefer confirmed that there are no changes to the financial reports and that they are on file.

6. Reports and Communication

- A. Executive Director- Jeff Fougerousse- report attached.
- B. Finance and HR Superintendent – Marla DeCicco-report attached.
- C. Recreation Superintendent- Tom Ritter –report attached.

- D. Parks Superintendent- James Kim – report attached.
- E. Marketing & Communications Manager- Cheryl Buhmann – report attached.
- F. Facility Manager- Joe Zimmermann- report attached.
- G. Commissioner/Committee Reports and Communications-none.
- H. Board Correspondence - none.

7. Unfinished Business-none.

8. New Business

- A. Revised Administrative Policy 1.13: Participation in Board Meetings by Electronic Means

President Doerhoefer asked for a motion to approve the revision to Administrative Policy 1.13

Motion by Commissioner Ballowe.

Second by Commissioner Meline.

Vote to approve the revision to Administrative Policy 1.13

Ayes: Commissioner Kessler, Meline, Ballowe, Doerhoefer.

Nays: None. Motion Carries

- B. IPRA Environmental Report Card Board Review

President Doerhoefer asked for a motion to approve the 2020 IPRA Environmental Report Card

Motion by Commissioner Meline.

Second by Commissioner Ballowe.

Vote to approve the 2020 IPRA Environmental Report Card

Ayes: Commissioner Kessler, Meline, Ballowe, Doerhoefer.

Nays: None. Motion Carries



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C. 2020 Park District Organizational Chart Review

President Doerhoefer asked for a motion to approve the Park District Organizational Chart.

Motion by Commissioner Meline.

Second by Commissioner Ballowe.

Vote to approve the 2020 IPRA Environmental Report Card

Ayes: Commissioner Kessler, Meline, Ballowe, Doerhoefer.

Nays: None. Motion Carries

9. Commissioner Comments

A. Commissioner Ballowe - none.

B. Commissioner Meline -none.

C. Commissioner Kessler -none.

D. Commissioner Doerhoefer - none.

10. President Doerhoefer asked for a motion to enter into Closed Session under:

- Section 2(c)(11) of the Illinois Open Meetings Act for the purpose of discussing pending, or probable or imminent litigation against, affecting or on behalf of the District, and;
- Section 2(c)(1) of the Illinois Open Meetings Act to discuss the appointment, employment, compensation, discipline, performance or dismissal of specific employees of the District or legal counsel for the District including hearing testimony on a complaint lodged against an employee of the District or against legal counsel to determine its validity.

At 8:13 p.m. the Board unanimously agreed to return to open session.

Roll Call – Commissioner Meline, Ballowe, Kessler, Doerhoefer.

President Doerhoefer stated that the Board met in Closed Session under Section

- Section 2(c)(11) of the Illinois Open Meetings Act for the purpose of discussing pending, or probable or imminent litigation against, affecting or on behalf of the District, and;
- Section 2(c)(1) of the Illinois Open Meetings Act to discuss the appointment, employment, compensation, discipline, performance or dismissal of specific employees of the District or legal counsel for the District including hearing testimony on a complaint lodged against an employee of the District or against legal counsel to determine its validity.



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Under Section 2 (c)(11) the board directed District Counsel Attorney Paine and Executive Director Jeff Fougrousse to draft correspondence from the board to the County opposing the Carriage Green park Water Reservoir advancement.

No action taken under Section 2(c)(1).


President Doerhoefer stated that the audiotape of this Closed Session will be in the custody of Executive Director Jeff Fougrousse.

11. Adjournment

Upon proper motion and second the Board voted unanimously to adjourn the meeting at 8:15 p.m.



David Doerhoefer, Park Board President



Jeff Fougrousse, Park Board Secretary

