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Vernon Hills Park District  
Board of Park Commissioners  
Regular Board Meeting Minutes

September 24, 2020 – 6:00p.m.

1. Call to Order and Roll Call –President Doerhoefer called the meeting to order at 6:00 p.m.

Present: Commissioners Ballowe, Doerhoefer, Kessler, Meline, Robbins  
Staff: Jeff Fougerousse, Amy Darling.

2. Pledge of Allegiance President Doerhoefer led the Pledge of Allegiance
3. Omnibus Vote Agenda – Items under the Omnibus Vote Agenda are considered routine and/or non-controversial and will be approved by one motion. If a separate vote on any one item is desired, it will be pulled from the Omnibus Vote Agenda and voted on separately.
  - A. Minutes of the Regular Board Meeting August 27, 2020
  - B. Payables & Payroll through September 24, 2020 in the amount of \$944,784.03

President Doerhoefer asked for a motion to approve the Omnibus Vote Agenda

Motion by Commissioner Meline.

Second by Commissioner Kessler.

Discussion: None.

Vote to approve the Omnibus Vote Agenda.

Ayes: Commissioner Ballowe, Meline, Robbins, Kessler, Doerhoefer.

Nays: None. Motion Carries

4. Financial Reports for the Period Ending August 30, 2020

President Doerhoefer confirmed with Executive Director Fougerousse that there are no changes to the financial reports and that they are on file.

5. Welcome to Visitors and Guests - Public Comment Period –none.

6. Reports and Communication

- A. Executive Director- Jeff Fougerousse- report attached. Jeff indicated that the district is eligible for up to \$87,000.00 in COVID relief funds from the County and expects that the application will be close to that amount. Commissioner Kessler asked Jeff if there was flexibility in the Laschen Park IGA to convert one of the old tennis courts into a pickleball court instead. Jeff confirmed that the language in the agreement would permit this alternative use of the court. Jeff reported that some indoor fitness classes will move to the Sullivan Center gym during the winter to allow for greater space and social distancing.



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**Lakeview Fitness** 700 Lakeview Parkway. • Vernon Hills, IL 60061 • Phone 847-996-6330 • Fax 847-367-5855

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An additional AirPHX filtration system has been purchased for the gym. Commissioner Robbins asked Jeff if the district has any responsibility to make sure that facility renters are adhering to district guidelines and rules. Jeff confirmed that renters complete a facility use agreement that includes those rules and that facility supervisors are on site during rentals to ensure they are adhered to. Executive Director Fougousse also highlighted staff reports for those not in attendance. All staff reports are attached.

**B. Commissioner/Committee Reports and Communications – President Doerhoefer read the following correspondence:**

President Doerhoefer,

With the recent and upcoming changes in my life, I will be moving out of Vernon Hills in the near future. Because of this, I will no longer be eligible to serve as a Vernon Hills Park Board Commissioner and am therefore resigning from my position on the Board effective immediately after the October 22, 2020 Board Meeting. I have very much enjoyed my experience the past 13 years serving the residents of Vernon Hills and will miss it. Being associated with such a dedicated group of commissioners and staff has been very rewarding. I wish you and the other boards members nothing but the best in your future endeavors. Thanks to all of you for your professional commitment to our community and residents and making my board service a pleasure.

Sincerely,

James E. Ballowe

President Doerhoefer stated that resumes would be accepted to fill Commissioner Ballowe's vacancy until October 9. Interviews may take place after that date based on the submissions.

**C. Board Correspondence - none**

**7. Unfinished Business- none**

**8. New Business**

**A. Annual Affiliate Review-** Executive Director Fougousse confirmed that annual program updates and financial documents have been provided to the board by all of the affiliates. No comments or questions were made regarding the affiliate documents.



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**B. Intergovernmental Agreement- COVID19 Relief Fund**

President Doerhoefer asked for a motion to approve the COVID Relief Fund IGA

Motion by Commissioner Kessler .

Second by Commissioner Meline.

Discussion: None.

Vote to approve the COVID Relief Fund IGA

Ayes: Commissioner Robbins, Meline, Kessler, Ballowe, Doerhoefer.

Nays: None. Motion Carries

**C. Laschen IGA Authorization**

President Doerhoefer asked for a motion to approve the Intergovernmental Lease Agreement between the Village of Vernon Hills and the Park District for 294 Evergreen Drive.

Motion by Commissioner Meline.

Second by Commissioner Robbins.

Discussion: None.

Vote to approve the Lease Agreement.

Ayes: Commissioner Ballowe, Robbins, Meline, Kessler, Doerhoefer.

Nays: None. Motion Carries

**D. Semi-Annual Review, Approval, and/or Release of Closed Session Minutes and Destruction of Audio Tapes**

President Doerhoefer asked if any commissioner like to make a motion to make the minutes of the Closed Sessions of June 25,2020 and July 23,2020 be made available to the public it having been determined by the Board that they no longer require confidential treatment?

Motion by Commissioner Meline.

Second by Commissioner Kessler.

Discussion: None.

Vote to approve the Release of Closed Minutes.

Ayes: Commissioner Ballowe, Meline, Robbins, Kessler, Doerhoefer.

Nays: None. Motion Carries

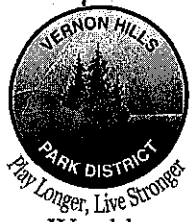


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Would any commissioner like to make a motion that the Park Board hereby determines that the need for confidentiality still exists as to all remaining closed session minutes, or portions thereof, not previously released for public inspection, and the same shall not be released for public inspection at this time?

Motion by Commissioner Kessler .

Second by Commissioner Meline.

Discussion: None.

Vote to approve that confidentiality still exists for remaining Closed Minutes.

Ayes: Commissioner Robbins, Meline, Kessler, Ballowe, Doerhoefer.

Nays: None. Motion Carries


**9. Commissioner Comments**

- A. Commissioner Ballowe- will have next month.
- B. Commissioner Meline – will have next month.
- C. Commissioner Robbins - sorry to see Jim leave the Board.
- D. Commissioner Kessler – will have next month.
- E. Commissioner Doerhoefer - Commissioner Doerhoefer will not be in attendance next month. He expressed his deeply felt gratitude for Commissioner Ballowe's service to the community and his exceptional contribution to the board over the last 13 years.

**10. Adjournment**

Upon proper motion and second the Board voted unanimously to adjourn the meeting at 6:30 p.m.

  
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David Doerhoefer, Park Board President

  
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Jeff Fougrousse, Park Board Secretary



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