



Vernon Hills Park District
Board of Park Commissioners
Regular Board Meeting Minutes
October 22, 2020 – 6:00p.m.

1. Call to Order and Roll Call - President Doerhoefer called the meeting to order at 6:00 p.m.

Present: Commissioners Ballowe, Doerhoefer, Kessler, Meline, Robbins

Staff: Jeff Fougerousse, Amy Darling, Jessica Mitchell, Tom Ritter, James Kim, Cheryl Buhmann, Marla DeCicco, Lacy Velasquez

Guests: Carol Sente, Kelli Garvanian, Carol Hendricks, Barbara Ballowe, Christine Kolb, Matt Beran

2. Pledge of Allegiance- President Doerhoefer led the Pledge of Allegiance.
3. Omnibus Vote Agenda – Items under the Omnibus Vote Agenda are considered routine and/or non-controversial and will be approved by one motion. If a separate vote on any one item is desired, it will be pulled from the Omnibus Vote Agenda and voted on separately.
 - A. Minutes of the Regular Board Meeting September 24, 2020
 - B. Payables & Payroll through October 22, 2020 in the amount of \$461, 774.61.

Motion by Commissioner Meline.

Second by Commissioner Kessler.

Discussion: None.

Vote to approve the Omnibus Vote Agenda.

Ayes: Commissioner Ballowe, Meline, Robbins, Kessler, Doerhoefer.

Nays: None. Motion Carries

4. Financial Reports for the Period Ending September 30, 2020

President Doerhoefer confirmed with Finance Superintendent Marla DeCicco that there are no changes to the financial reports and that they are on file.

5. Welcome to Visitors and Guests - Public Comment Period

- A. Greystar Development Presentation

President Doerhoefer invited Christine Kolb from Greystar to the podium to make her presentation. Christine presented information on a project under contract with the Village of Vernon Hills located at Routes 60 and 21. The project is to create an active adult residential community. Greystar requested that the park district waive the receipt of impact fees generated from the project in exchange for a green space to be created within the development. President

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Doerhoefer inquired as to what those fees were expected to be. Christine responded that the impact fees for the district would be approximately \$675,000. She also informed the board that the project was expected to begin in the 2nd quarter of 2021. President Doerhoefer thanked Christine for appearing before the board with her request and it would be taken under advisement.

6. Unfinished Business – None

7. New Business

A. Lauterbach & Amen Audit Presentation

President Doerhoefer invited Matt Beran to the podium for a review of the audit. Matt reviewed the audit report and management letter produced by Lauterbach & Amen. Matt indicated that the report would be submitted for the GFOA recognition and that the highest level of opinion by the auditors was once again given to the district for their financial management. The management letter contained no areas of concern.

President Doerhoefer asked for a motion to adopt the CAFR for fiscal year ending May 31, 2020.

Motion by Commissioner Kessler .

Second by Commissioner Meline.

Discussion: Commissioner Robbins reported to the board that he conducted a thorough review of the audit and had no concerns.

Vote to adopt the CAFR for fiscal year ending May 31, 2020.

Ayes: Commissioner Robbins, Meline, Kessler, Ballowe, Doerhoefer.

Nays: None. Motion Carries

B. 2021 Park Board Meeting Schedule

President Doerhoefer asked for a motion to adopt the 2021 Park Board Meeting Schedule

Motion by Commissioner Meline.

Second by Commissioner Robbins.

Discussion: None.

Vote to approve the 2021 Park Board Meeting Schedule.

Ayes: Commissioner Ballowe, Robbins, Meline, Kessler, Doerhoefer.

Nays: None. Motion Carries



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C. IAPD Annual Business Meeting Credentials

President Doerhoefer asked for Park Board Volunteers to be the District's Delegate and Alternate for the 2021 Virtual IAPD Annual Business Meeting on Saturday, January 30, 2021 streamed live at 3:30 pm.

President Doerhoefer asked for a motion to approve Commissioner Doerhoefer as the IAPD annual business meeting delegate and Commissioner Kessler as the first alternate.

Motion by Commissioner Ballowe.

Second by Commissioner Robbins.

Discussion: None.

Vote to approve Commissioner Doerhoefer as the IAPD annual business meeting delegate and Commissioner Kessler as the first alternate.

Ayes: Commissioner Meline, Robbins, Kessler, Ballowe, Doerhoefer.

Nays: None. Motion Carries

D. SCC Asphalt Bid Award Recommendation

President Doerhoefer asked for a motion to award the SCC/FAC asphalt bid to Schroeder Asphalt in the amount of \$81,870.00.

Motion by Commissioner Meline.

Second by Commissioner Kessler.

Discussion: None.

Vote to approve the award to Schroeder Asphalt.

Ayes: Commissioner Ballowe, Meline, Robbins, Kessler, Doerhoefer.

Nays: None. Motion Carries

E. Commissioner Jim Ballowe Recognition

President Doerhoefer met Commissioner Ballowe at the podium and presented an award on behalf of the Park Board of Commissioners and staff recognizing his years of service and Master Board Member status. Commissioner Meline joined Commissioner Ballowe at the podium and read aloud an IAPD Resolution recognizing his years of service to the field of parks and recreation, his dedication and contribution to the members of his community and his fellow board members. In recognition for his years of service, and noting that Commissioners serve without any compensation, Executive Director Fougousse presented Commissioner Ballowe with a check for zero dollars.



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8. Reports and Communication

- A. Commissioner/Committee Reports and Communications - None
- B. Board Correspondence - None

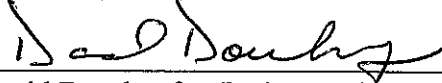
At this time, President Doerhoefer invited former Commissioners and guests to the podium to recognize Commissioner Ballowe. Kelli Garvanian and Carol Hendricks each spoke of their respect, admiration for and many years of service with Commissioner Ballowe. Both spoke of his professionalism and dedication to the community as well as his cooperation, support and friendship over the years.

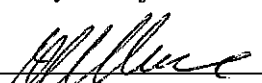
9. Commissioner Comments

- A. Commissioner Ballowe- Commissioner Ballowe thanked the park board, staff and members of the community for supporting his role as Commissioner over the last 13 years. He commented that he is confident that the Vernon Hills Park District and Board of Commissioners is one of the best in the State of Illinois.
- B. Commissioner Meline – thanked Commissioner Ballowe again for his service and wished him health and happiness in his retirement. You will be greatly missed.
- C. Commissioner Robbins- expressed his honor in serving on the park board with Commissioner Ballowe over the past years. Commissioner Robbins recognized his insight and dedication to the parks and facilities of the district as well as the members of the community who use them. You will be greatly missed. .
- D. Commissioner Kessler – acknowledged her deep appreciation for Commissioner Ballowe’s service, his experience and easy going manner. His communication has always been clear and concise and his commitment to the community unwavering. You will be greatly missed.
- E. Commissioner Doerhoefer – stated that an invitation was provided to the community upon word of Commissioner Ballowe’s departure to submit interest in filling the vacancy. The park board had a discussion regarding the letter of interest received and will appoint Carol Sente to fill the vacancy. Commissioner Doerhoefer expressed his deep gratitude for Commissioner Ballowe’s service to the board. He acknowledged his cooperative and supportive nature, his willingness to consider opposing opinions and flexibility. His friendship and consideration for the residents of Vernon Hills cannot be measured.

10. Adjournment

Upon proper motion and second the Board voted unanimously to adjourn the meeting at 6:42 p.m.


David Doerhoefer, Park Board President


Jeff Cougerousse, Park Board Secretary

