



Vernon Hills Park District
Board of Park Commissioners
Regular Board Meeting Minutes
April 22, 2021 – 6:00p.m.
635 N. Aspen Drive, Vernon Hills, IL

1. Call to Order

Vice President Kessler called the meeting to order at 6:10 p.m.

Commissioner Robbins motioned to appoint Vice President Kessler President Pro-temp for this meeting.

Second by Commissioner Sente.

Discussion: None.

Vote on motion:

Ayes: Commissioner Meline, Sente, Robbins, Kessler.

Nays: None. Motion Carries

A. Remote Participation Commissioner Meline

Vice President Kessler asked for a motion to permit Commissioner Meline to attend this meeting by electronic means.

Motion by Commissioner Robbins

Second by Commissioner Sente

Discussion: None

Ayes: Commissioner Kessler, Sente, Robbins, Meline.

Nays: None. Motion Carries

2. Oath of Office – Secretary Fougerousse delivered the Oath of Office to swear in Commissioner Meline and Commissioner Sente.

3. Roll Call

Present: Commissioners Sente, Robbins, Kessler.

Commissioner Meline present by electronic means .

Absent: Commissioner Doerhoefer.

Staff: Jeff Fougerousse, Amy Darling

4. Pledge of Allegiance- Vice President Kessler led the Pledge of Allegiance.

5. Omnibus Vote Agenda – Items under the Omnibus Vote Agenda are considered routine and/or non-controversial and will be approved by one motion. If a separate vote on any one item is desired, it will be pulled from the Omnibus Vote Agenda and voted on separately.

A. Minutes of the Regular Board Meeting March 25, 2021

B. Payables & Payroll through April 22, 2021 in the amount of \$386,068.03.





Vice President Kessler asked for a motion to approve the Omnibus Agenda.

Motion by Commissioner Robbins.

Second by Commissioner Sente.

Discussion: None.

Vote on motion:

Ayes: Commissioner Robbins, Meline, Sente, Kessler.

Nays: None. Motion Carries

6. Welcome to Visitors and Guests - Public Comment Period

John Camosy from Camosy Construction and Scott Morlock from Williams Architect made a presentation to the board of their proposed services on the upcoming Lakeview Fitness renovation project.

7. Financial Reports for the Period Ending March 31, 2021- Vice President Kessler asked Jeff if there were any changes to the financial reports as filed. Jeff confirmed the financial reports stand as filed.

8. Reports and Communication

A. Executive Director- Jeff Fougerousse- report attached.

B. Commissioner/Committee Reports and Communications- none.

C. Board Correspondence - Vice President Kessler read aloud a correspondence received from Village Trustee James Schultz. Trustee Schultz thanked the park district for recognizing him with the dedication of a tree planting. Trustee Schultz also thanked the district for the many accomplishments and shared improvements within the community.

9. Unfinished Business

A. 2021-2025 Capital Improvement Plan Adoption

Vice President Kessler asked for a motion to approve the 2021-2025 Capital Improvement Plan.

Motion by Commissioner Sente.

Second by Commissioner Robbins.

Discussion: Commissioner Robbins commented that there is a possibility that a Bond Sale in the future may not be required.

Ayes: Commissioner Sente, Robbins, Meline, Kessler.

Nays: None. Motion Carries

10. New Business

A. Executive Director 2021-2022 Work Plan Adoption

Vice President Kessler asked for a motion to approve the Executive Director 2021-2022 Work Plan

Motion by Commissioner Meline.

Second by Commissioner Sente.

Discussion: Commissioner Sente would like to amend the work plan to include language regarding professional development plans for leadership staff. Executive Director Fougerousse will revise the work plan and present to board for approval at the May 27, 2021 meeting.



Sullivan Community Center 635 N. Aspen Drive · Vernon Hills, IL 60061 · Phone 847-996-6800 · Fax 847-996-6801

Lakeview Fitness 700 Lakeview Parkway · Vernon Hills, IL 60061 · Phone 847-996-6330 · Fax 847-367-5855

Maintenance Facility 1400 Indianwood Drive · Vernon Hills, IL 60061 · Phone 847-362-0920 · Fax 847-362-3618

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Motion withdrawn

B. Park Playground Surfacing Recommendation

Vice President Kessler asked for a motion to award this project to Burke– Play Illinois in the amount of \$217,829.00 for poured in place surfacing for Sullivan Center Preschool playground, Century Park playground, and Hawthorn Club playground.

Motion by Commissioner Meline.

Second by Commissioner Sente.

Discussion: None

Ayes: Commissioner Sente, Robbins, Meline, Kessler.

Nays: None. Motion Carries

C. Laschen Tennis Court Bid Recommendation

Vice President Kessler asked for a motion to approve the bid from Chicagoland Paving Contractors in the amount of \$160,000 for Laschen Park tennis/pickleball court development project.

Motion by Commissioner Robbins.

Second by Commissioner Meline.

Discussion: None

Ayes: Commissioner Robbins, Meline, Sente, Kessler.

Nays: None. Motion Carries

Vice President Kessler announced that new business item E would be called at this time.

Ordinance 04-21: An Ordinance Declaring as Surplus and Authorizing the Sale or Other Conveyance of Surplus Personal Property of the Vernon Hills Park District, Lake County, Illinois.

Vice President Kessler asked for a motion to approve Ordinance 04-21.

Motion by Commissioner Sente.

Second by Commissioner Robbins.

Discussion: None

Ayes: Commissioner Meline, Sente, Robbins, Kessler.

Nays: None. Motion Carries

D. SRACLC/Hartmann Park Property- Executive Director Fougrousse informed the board that there was interest by a SRACLC Foundation member to purchase the Hartmann Pavilion property on behalf of the SRACLC. The board will enter into Closed Session to discuss further.



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11. Commissioner Comments

- A. Commissioner Meline –none at this time.
- B. Commissioner Robbins –none at this time.
- C. Commissioner Sente –thank you to Trustee Jim Schultz for his service. He has been a tremendous asset to the park district.
- D. Commissioner Kessler- none at this time.

12. Closed Session under Section 2(c) 6 of the Open Meetings Act for the purpose of discussing the setting of a price for the sale or lease of property owned by the District.

Vice President Kessler asked for a motion to enter into Closed Session under Section 2(c) 6 of the Open Meetings Act for the purpose of discussing the setting of a price for the sale or lease of property owned by the District.

Motion by Commissioner Sente.

Second by Commissioner Robbins.

Discussion: None

Ayes: Commissioner Robbins, Sente, Meline, Kessler.

Nays: None. Motion Carries

13. Action, if any, on Closed Session discussion items

The Commissioners and staff returned to Open Session at 8:25 p.m. Vice President Kessler stated that the board met in Closed Session under Section 2(c) 6 of the Open Meetings Act for the purpose of discussing the setting of a price for the sale or lease of property owned by the District.

The board directed Jeff Fougrousse to let SRACLC Executive Director John Buckner know that the sales price of the Hartmann Pavilion property is \$250,000.00.

14. Adjournment

Upon proper motion and second the Board voted unanimously to adjourn the meeting at 8:30 p.m.

Cindy Kessler, Park Board Vice President

Jeff Fougrousse, Park Board Secretary

