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Vernon Hills Park District  
Board of Park Commissioners  
Regular Board Meeting Minutes  
635 N. Aspen Drive, Vernon Hills, IL  
August 26, 2021

1. Call to Order and Roll Call

The Regular Meeting of the Vernon Hills Board of Park Commissioners was called to order by President Doerhoefer at 6:03 p.m.

Present: Commissioners Robbins, Sente, Kessler, Meline and Doerhoefer.

Staff: Jeff Fougerousse, Marla DeCicco, Tom Ritter, James Kim, Cheryl Buhmann, Lacy Velasquez, Jessica Mitchell, Amy Darling.

Guests: Nicole Sladkov, Brian Mertel, John DiPasquale.

2. Pledge of Allegiance - President Doerhoefer led the Pledge of Allegiance.

3. Omnibus Vote Agenda – Items under the Omnibus Vote Agenda are considered routine and/or non-controversial and will be approved by one motion. If a separate vote on any one item is desired, it will be pulled from the Omnibus Vote Agenda and voted on separately.

- A. Minutes of the Regular Board Meeting July 22, 2021
- B. Minutes of the Special Board Meeting August 10, 2021
- C. Minutes of the Special Board Meeting August 19, 2021
- D. Minutes of the Closed Session August 19, 2021
- E. Payables & Payroll through August 26, 2021 in the amount of \$766,623.70

President Doerhoefer asked for a motion to approve the Omnibus Agenda.

Motion by Commissioner Sente.

Second by Commissioner Kessler.

Ayes: Commissioner Robbins, Sente, Meline, Kessler, Doerhoefer.

Nays: None. Motion Carries

4. Welcome to Visitors and Guests - Public Comment Period

A. Recognition of Team USA Olympic Representatives

- i. President Doerhoefer invited Nicole Sladkov to the podium. Nicole was recognized for her achievement as an Olympic Rhythmic Gymnast.
- ii. President Doerhoefer invited Brian Mertel to the podium. Brian was recognized for his achievement as an Olympic Karate Coach. John DiPasquale of Shotokan Karate Club



**Sullivan Community Center** 635 N. Aspen Drive • Vernon Hills, IL 60061 • Phone 847-996-6800 • Fax 847-996-6801

**Lakeview Fitness** 700 Lakeview Parkway • Vernon Hills, IL 60061 • Phone 847-996-6330 • Fax 847-367-5855

**Maintenance Facility** 1400 Indianwood Drive • Vernon Hills, IL 60061 • Phone 847-362-0920 • Fax 847-362-3618

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recognized Brian for his achievement and dedication to the martial arts. He also thanked the park district for the partnership and support given to Shotokan over many years.

5. Financial Reports for the Period Ending July 31, 2021

President Doerhoefer asked Marla if there are any changes to the Financial Reports that are currently on file. No changes were reported.

6. Unfinished Business –none.

7. New Business

- A. Ordinance 05-21: An Ordinance Creating a Supplemental Combined Annual Budget and Appropriation of Funds Necessary to Defray All Necessary Expenses and Liabilities of the Vernon Hills Park District, Lake County, Illinois, for the Fiscal Year Beginning June 1, 2021 and Ending May 31, 2022.

President Doerhoefer asked for a motion to approve Ordinance 05-21.

Motion by Commissioner Sente.

Second by Commissioner Robbins.

Ayes: Commissioner Kessler, Meline, Robbins, Sente, Doerhoefer.

Nays: None. Motion Carries

B. 2021 ADA Transition Plan Update

Parks Superintendent James Kim reviewed the plan updates for the board. An extensive memorandum of those updates was presented to the board in advance.

President Doerhoefer asked for a motion to adopt the 2021 ADA Transition Plan.

Motion by Commissioner Sente.

Second by Commissioner Meline.

Ayes: Commissioner Meline, Robbins, Kessler, Sente, Doerhoefer.

Nays: None. Motion Carries

8. Reports and Communication

A. Facility Manager- Lacy Velasquez- report attached.

B. Marketing & Communications Manager- Cheryl Buhmann –report attached.

C. Parks Superintendent- James Kim –report attached



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- 1) National Fitness Campaign Grant Proposal- James Kim delivered a presentation prepared by the National Fitness Campaign. This proposal focuses on creating a partnership between NFC and the park district to solicit and utilize corporate funding to cover the cost of outdoor fitness stations. The consensus of the board is to visit other park districts who have worked with NFC and see their facilities as well as discuss the overall experience with the program.
- D. HR/Risk Manager- Jessica Mitchell – report attached.
- E. Recreation Superintendent- Tom Ritter –report attached.
- F. Finance and HR Superintendent – Marla DeCicco –report attached.
- G. Executive Director- Jeff Fougerousse – report attached
- H. Commissioner/Committee Reports and Communications- none.
- I. Board Correspondence

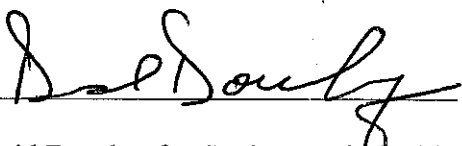
President Doerhoefer read a correspondence from Village Director of Public Works, Dave Brown. Dave extended thanks to the park district for providing assistance to the Village and its residents with cleanup after the microburst on August 8<sup>th</sup>.


9. Commissioner Comments

- A. Commissioner Meline – thank you to Jack and staff for work on Ribfest.
- B. Commissioner Robbins –none.
- C. Commissioner Sente –none.
- D. Commissioner Kessler –thank you to staff for a great Ribfest event.
- E. Commissioner Doerhoefer – none.

10. Adjournment

Upon proper motion and second the Board voted unanimously to adjourn the meeting at 7:13 p.m.

  
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David Doerhoefer, Park Board President

  
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Jeff Fougerousse, Park Board Secretary

