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Vernon Hills Park District  
Board of Park Commissioners  
Regular Board Meeting Minutes  
October 28, 2021  
635 N. Aspen Drive  
Vernon Hills, IL 60061

Secretary Fougerousse asked the board for a motion to appoint a President pro tempore in the absence of President Doerhoefer.

Motion by Commissioner Robbins to appoint Commissioner Kessler as President pro tempore.

Motion seconded by Commissioner Sente.

Ayes: Commissioner Robbins, Sente, Kessler.

Nays: None. Motion Carries.

**1. Call to Order and Roll Call**

The Regular Meeting of the Vernon Hills Board of Park Commissioners was called to order by President pro tempore Kessler at 6:01 p.m.

Present: Commissioners, Sente, Robbins, Kessler.

Staff: Jeff Fougerousse, Marla DeCicco, Tom Ritter, James Kim, Cheryl Buhmann, Lacy Velasquez, Jessica Mitchell, Amy Darling.

**2. Pledge of Allegiance - President pro tempore Kessler led the Pledge of Allegiance.**

**3. Omnibus Vote Agenda – Items under the Omnibus Vote Agenda are considered routine and/or non-controversial and will be approved by one motion. If a separate vote on any one item is desired, it will be pulled from the Omnibus Vote Agenda and voted on separately.**

**A. Minutes of the Regular Board Meeting September 30, 2021**

**B. Payables & Payroll through October 28, 2021**

President Pro tempore Kessler asked for a motion to approve the Omnibus Agenda.

Motion by Commissioner Sente.

Second by Commissioner Robbins.

Discussion: none.

Ayes: Commissioner Robbins, Sente, Kessler.

Nays: None. Motion Carries



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4. Welcome to Visitors and Guests - Public Comment Period

A. New Commissioner Swearing In Ceremony- Janice Giraldo- Secretary Fougerousse delivered the Oath of Office to Janice Giraldo. President pro tempore Kessler welcomed Commissioner Giraldo to the Dias.

5. Financial Reports for the Period Ending September 30, 2021

President pro tempore Kessler asked Marla if there are any changes to the Financial Reports filed for the period ending September 30, 2021. No changes were reported.

6. Unfinished Business – none.

7. New Business

A. 2022 Park Board Meeting Schedule

President Pro tempore Kessler asked for a motion to approve the 2022 Park Board Meeting Schedule.

Motion by Commissioner Robbins.

Second by Commissioner Sente.

Discussion: Commissioner Sente proposed a 4:30pm start time for the CIP Special Meeting on January 20, 2022; omitting the Budget Workshop Special Meeting on February 17, 2022 and adding a Budget Workshop Special Meeting on February 24, 2022 at 4:30 pm.

President Pro tempore Kessler asked for a motion to approve the 2022 Park Board Meeting Schedule as amended.

Motion by Commissioner Robbins.

Second by Commissioner Sente

Discussion: none.

Ayes: Commissioner Sente, Giraldo, Robbins, Kessler.

Nays: None. Motion Carries

B. Parks Department New Vehicle Purchase Recommendation

President pro tempore Kessler asked for a motion to approve the purchase of a new Parks Department truck from Roesch Ford out of Bensenville Illinois in an amount not to exceed \$54,000.00?



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Motion by Commissioner Giraldo.  
Second by Commissioner Robbins.  
Discussion: none.  
Ayes: Commissioner Robbins, Sente, Giraldo, Kessler.  
Nays: None. Motion Carries

#### C. 2022 IAPD Annual Business Meeting Credentials

President pro tempore Kessler asked if there any Commissioner Volunteers to be the District's Delegate and Alternate for the 2022 IAPD Annual Business Meeting on Saturday, January 29, 2022? Commissioner Giraldo volunteered.

President pro tempore Kessler asked for a motion to approve herself as the IAPD annual business meeting delegate and Commissioner Giraldo as the first alternate.

Motion by Commissioner Sente.  
Second by Commissioner Giraldo.  
Discussion: none.  
Ayes: Commissioner Sente, Robbins, Giraldo, Kessler.  
Nays: None. Motion Carries

#### 8. Reports and Communication

- A. HR/Risk Manager- Jessica Mitchell –report attached.
- B. Parks Superintendent- James Kim - report attached.
- C. Recreation Superintendent- Tom Ritter –report attached.
- D. Finance and HR Superintendent – Marla DeCicco –report attached
- E. Facility Manager- Lacy Velasquez – report attached.
- F. Marketing & Communications Manager- Cheryl Buhmann – report attached.
- G. Executive Director- Jeff Fougerousse- report attached.
- H. Commissioner/Committee Reports and Communications- none.
- I. Board Correspondence - none.

#### 9. Commissioner Comments

- A. Commissioner Robbins -none
- B. Commissioner Sente –Welcome Commissioner Giraldo. Look forward to working together.
- C. Commissioner Giraldo-Thank you for the warm welcome.
- D. Commissioner Kessler- Welcome Commissioner Giraldo.



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10. Adjournment

Upon proper motion and second the Board voted unanimously to adjourn the meeting at 6:51 p.m.

Cindy Kessler, Park Board President  
(Pro Tempore)

Jeff Fougrousse, Park Board Secretary



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