



Vernon Hills Park District
Board of Park Commissioners
Regular Board Meeting
635 N. Aspen Drive, Vernon Hills, IL 60061
April 28, 2022

Minutes

Executive Director Fougousse asked the board for a President Pro-tempore nomination.
Commissioner Robbins nominated Commissioner Sente as President Pro-tempore.
Commissioner Giraldo seconded the nomination.
Aye: Commissioner Robbins, Giraldo, Robbins, Kessler.
Nays: None

1. Call to Order and Roll Call – President Pro-tempore Sente called the meeting to order at 5:59 p.m.

Present: Commissioners Sente, Robbins, Giraldo.

Absent: Commissioners Kessler, Doerhoefer

Staff: Jeff Fougousse, Jessica Mitchell, Tom Ritter, James Kim, Cheryl Buhmann, Lacy Velasquez, Amy Darling.

Guests present: State Representative Daniel Didech

2. Pledge of Allegiance – President Pro-tempore Sente led the Pledge of Allegiance.
3. Omnibus Vote Agenda – Items under the Omnibus Vote Agenda are considered routine and/or non-controversial and will be approved by one motion. If a separate vote on any one item is desired, it will be pulled from the Omnibus Vote Agenda and voted on separately.
 - A. Minutes of the Special Board Meeting, March 24, 2022
 - B. Minutes of the Regular Board Meeting, March 24, 2022
 - C. Payables & Payroll through April 28, 2022 in the amount of \$510,678.12.

President Pro-tempore Sente asked for a motion to approve Omnibus Agenda

Motion by Commissioner Robbins.

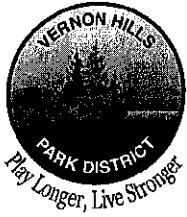
Second by Commissioner Giraldo.

Discussion: None.

Ayes: Commissioner Giraldo, Robbins, Sente.

Nays: None. Motion Carries.





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4. Financial Reports for the Period Ending March 31, 2022 – President Pro-tempore Sente asked Finance/HR Superintendent Jessica Mitchell if there were any changes to the reports filed. Jessica confirmed the financial reports stand as filed.
 5. Welcome to Visitors and Guests - Public Comment Period
 - A. State Representative Daniel Didech- Legislative Update- President Pro-tempore Sente invited State Representative Didech to the podium. Rep. Didech commented that Senator Johnson would have liked be present and sends her regards. Rep. Didech reported a very successful year in Springfield for the park district. Funding has been released – 200K for Grosse Pointe Tennis Court as well as 250K for the Laschen Park Redevelopment. SB 3467 which voids out the prevision with public utility on indemnification clause has passed both the Senate and House. Thank you to Senator Johnson for her efforts on this bill. Many other park districts will benefit from this bill statewide. A third bill is in the works: the Best Value Bidder bill which creates an alternative to the lowest responsible bidder standard. Senator Johnson is sponsoring this bill in the Senate and Rep. Didech hopes that it will pass both chambers this summer.
 6. Unfinished Business - none
 7. Reports and Communication
 - A. Finance and HR Superintendent – Jessica Mitchell- report on file.
 - B. Recreation Superintendent- Tom Ritter-report on file.
 - C. Marketing & Communications Manager- Cheryl Buhmann-report on file.
 - D. Facility Manager- Lacy Velasquez-report on file.
 - E. Parks Superintendent- James Kim –report on file.
 - F. Executive Director- Jeff Fougerousse- report on file.
 - G. Commissioner/Committee Reports and Communications- none.
 - H. Board Correspondence –none.
 8. New Business
 - A. Resolution 03-22: Extension of Mowing Services Contract

President Pro-tempore Sente asked for a motion to approve Resolution 03-22: Authorizing the Park Board President to extend the current mowing contract between the Vernon Hills Park District and Gilio Landscape in the amount of \$59,253.07.

Motion by Commissioner Robbins.

Second by Commissioner Giraldo.

Discussion: None.

Ayes: Commissioner Robbins, Giraldo, Sente.



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Nays: None. Motion Carries.

B. Resolution 04-22: FAC Food and Beverage Concession Agreement.

President Pro-tempore Sente asked for a motion to approve Resolution 04-22, A Food and Beverage Concession License Agreement with Bobo's Restaurant for the Vernon Hills Park District Family Aquatic Center.

Motion by Commissioner Giraldo.

Second by Commissioner Robbins.

Discussion: Commissioner Robbins asked what records Bobo's needs to maintain to verify gross sales less sales tax. Tom Ritter replied that Bobo's provides financial reports to the district via their internal software. Tom confirmed that those reports are reviewed and compared to district internal year end figures. Commissioner Sente verified that those reports are reviewed by Tom and Robert Wood. Commissioner Robbins would like to be able to receive those reports at the end of the season. Commissioner Giraldo clarified that the purpose of the review was to verify that Bobo's records for camp meals and birthday parties matches our internal records.

Ayes: Commissioner Giraldo, Robbins, Sente.

Nays: None. Motion Carries.

C. Ordinance 04-22: An ordinance Declaring as Surplus and Authorizing the Sale or Other Conveyance of Surplus Personal Property of the Vernon Hills park District, Lake County, Illinois.

President Pro-tempore Sente asked for a motion to adopt Ordinance 04-22, An ordinance Declaring as Surplus and Authorizing the Sale or Other Conveyance of Surplus Personal Property of the Vernon Hills Park District, Lake County, Illinois.

Motion by Commissioner Robbins.

Second by Commissioner Giraldo.

Discussion: Commissioner Robbins commented on the sale of a 2006 forklift. Does it make sense to sell or trade in? James Kim explained that this piece of equipment is not eligible for sale due to OSHA requirement restrictions. This piece will be traded in for eligible parts. Commissioner Robbins confirmed that the district is replacing this forklift with a newer piece.

Ayes: Commissioner Giraldo, Robbins, Sente.

Nays: None. Motion Carries.

D. Fork Lift Truck Replacement Recommendation.



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President Pro-tempore Sente asked for a motion to approve the staff recommendation to purchase a forklift from Crown Fork Lifts of Schaumburg in an amount not to exceed \$28,000.

Motion by Commissioner Robbins.

Second by Commissioner Giraldo.

Discussion: None

Ayes: Commissioner Robbins, Giraldo, Sente.

Nays: None. Motion Carries.

E. 2022-2023 Executive Director Work Plan.

President Pro-tempore Sente asked for a motion to approve the 2022-2023 Executive Director Work Plan.

Motion by Commissioner Robbins.

Second by Commissioner Giraldo.

Discussion: None

Ayes: Commissioner Giraldo, Robbins, Sente.

Nays: None. Motion Carries.

9. Commissioner Comments

A. Commissioner Sente – no comments.

B. Commissioner Giraldo – no comments.

C. Commissioner Robbins – no comments.

10. Adjournment

Upon proper motion and second the Board voted unanimously to adjourn the meeting at 6:57 p.m.

Carol Sente, Park Board President Pro-Tempore

Jeff Fougerousse, Park Board Secretary



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