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**Vernon Hills Park District  
Board of Park Commissioners  
Regular Board Meeting  
January 20, 2022  
635 N. Aspen Drive, Vernon Hills, IL 60061  
6:00 p.m.**

**Minutes**

**1. Call to Order and Roll Call**

The Regular Meeting of the Vernon Hills Board of Park Commissioners was called to order by President Doerhoefer at 6:01 p.m.

Present: Commissioners Robbins, Giraldo, Sente, Doerhoefer. Commissioner Kessler present via electronic means.

Staff: Jeff Fougrousse, James Kim.

**2. Pledge of Allegiance-** President Doerhoefer led the Pledge of Allegiance.

**3. Omnibus Vote Agenda** – Items under the Omnibus Vote Agenda are considered routine and/or non-controversial and will be approved by one motion. If a separate vote on any one item is desired, it will be pulled from the Omnibus Vote Agenda and voted on separately.

A. Minutes of the Special Meeting December 9, 2021

B. Minutes of the Closed Session December 9, 2021

C. Minutes of the Regular Meeting December 16, 2021

D. Payables & Payroll through January 20, 2022 in the amount of \$612,712.76.

President Doerhoefer asked for a motion to approve the Omnibus Agenda.

Motion by Commissioner Robbins.

Second by Commissioner Giraldo.

Ayes: Commissioner Kessler, Giraldo, Robbins, Sente, Doerhoefer.

Nays: None. Motion Carries.

**4. Financial Reports for the Period Ending December 31, 2021**

President Doerhoefer asked Jeff if there are any changes to the Financial Reports filed for the period ending December 31, 2021. No changes were reported.

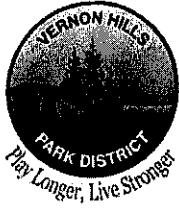


**Sullivan Community Center** 635 N. Aspen Drive · Vernon Hills, IL 60061 · Phone 847-996-6800 · Fax 847-996-6801

**Lakeview Fitness** 700 Lakeview Parkway · Vernon Hills, IL 60061 · Phone 847-996-6330 · Fax 847-367-5855

**Maintenance Facility** 1400 Indianwood Drive · Vernon Hills, IL 60061 · Phone 847-362-0920 · Fax 847-362-3618

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5. **Welcome to Visitors and Guests - Public Comment Period** – none.

6. **Unfinished Business** –none.

7. **Reports and Communication**

- A. Finance and HR Superintendent – Marla DeCicco-Report on file.
- B. Marketing & Communications Manager- Cheryl Buhmann- Report on file.
- C. HR/Risk Manager- Jessica Mitchell –Report on file.
- D. Recreation Superintendent- Tom Ritter- Report on file.
- E. Parks Superintendent- James Kim –Report on file.
- F. Facility Manager- Lacy Velasquez – Report on file.
- G. Executive Director- Jeff Fougrousse- Report on file.
- H. Commissioner/Committee Reports and Communications – Report on file.
- I. Board Correspondence - none.

8. **New Business**

- A. Ordinance 1-22: AN ORDINANCE abating the tax heretofore levied for the year 2021 to pay debt service on General Obligation Park Bonds (Alternate Revenue Source) Series 2013A, of the Vernon Hills Park District, Lake County, Illinois

President Doerhoefer asked for a motion to approve Ordinance 1-22.

Motion by Commissioner Sente.

Second by Commissioner Robbins.

Ayes: Commissioner Giraldo, Sente, Robbins, Kessler, Doerhoefer.

Nays: None. Motion Carries

- B. Ordinance 2-22: AN ORDINANCE abating the tax heretofore levied for the year 2021 to pay debt service on General Obligation Park Bonds (Alternate Revenue Source) Series 2016A, of the Vernon Hills Park District, Lake County, Illinois

President Doerhoefer asked for a motion to approve Ordinance 2-22.

Motion by Commissioner Sente.

Second by Commissioner Giraldo.

Ayes: Commissioner Robbins, Giraldo, Kessler, Sente, Doerhoefer.

Nays: None. Motion Carries





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**C. Resolution 01-22: A Resolution for the Appointment of An Authorized Illinois Municipal Retirement Fund Agent.**

President Doerhoefer asked for a motion to approve Resolution 01-22.

Motion by Commissioner Sente.

Second by Commissioner Robbins.

Ayes: Commissioner Kessler, Giraldo, Robbins, Sente, Doerhoefer.

Nays: None. Motion Carries

**D. New Ballfield Machine Purchase Recommendation**

President Doerhoefer asked for a motion to purchase a Toro Sand Pro 3040 from Reinders in the amount of \$24,637.50.

Motion by Commissioner Sente.

Second by Commissioner Robbins.

Ayes: Commissioner Giraldo, Sente, Robbins, Kessler, Doerhoefer.

Nays: None. Motion Carries

**E. New Parks Vehicle Purchase Recommendation**

President Doerhoefer asked for a motion to purchase a F350 4x4 w/ snow plow & lift gate from Morrow Brothers Ford out of Greenfield Illinois in the amount of \$56,460.00.

Motion by Commissioner Robbins.

Second by Commissioner Giraldo.

Ayes: Commissioner Robbins, Giraldo, Kessler, Sente, Doerhoefer.

Nays: None. Motion Carries

**9. Commissioner Comments**

A. Commissioner Kessler – none.

B. Commissioner Robbins – none.

C. Commissioner Sente- thank you to James for his assistance during the CIP workshop. Also, it is nice to see staff advancement within the district.

D. Commissioner Giraldo- none.

E. Commissioner Doerhoefer – none.



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## 12. Adjournment

Upon proper motion and second the Board voted unanimously to adjourn the meeting at 6:25 p.m.

David Doerhoefer, Park Board President

Jeff Fougrousse, Park Board Secretary

