



Vernon Hills Park District
Board of Park Commissioners
Regular Board Meeting
March 24, 2022

Minutes

Executive Director Fougrousse asked the board for a President Pro-Tempore nomination.
Commissioner Sente nominated Commissioner Kessler as President Pro-Tempore.
Commissioner Robbins seconded the nomination.
Aye: Commissioner Giraldo, Sente, Robbins, Kessler.
Nays: None

1. Call to Order -Commissioner Kessler called the meeting to order at 6:21 p.m.

Present: Commissioners Sente, Robbins, Giraldo, Kessler.

Commissioner Doerhoefer arrived at 7:12 pm.

Staff: Jeff Fougrousse, Jessica Mitchell, Tom Ritter, James Kim, Cheryl Buhmann, Lacy Velasquez, Amy Darling.

Guests present: Members of Countryside Fire Protection District and Vernon Hills Police Department.

2. Pledge of Allegiance- Commissioner Kessler led the Pledge of Allegiance.
3. Omnibus Vote Agenda – Items under the Omnibus Vote Agenda are considered routine and/or non-controversial and will be approved by one motion. If a separate vote on any one item is desired, it will be pulled from the Omnibus Vote Agenda and voted on separately.

Items on the Omnibus Vote Agenda are:

- A. Minutes of the Special Board Meeting, February 24, 2022
- B. Minutes of the Regular Board Meeting, February 24, 2022
- C. Payables & Payroll through March 24, 2022 in the amount of **\$674,890.40**.

Commissioner Kessler asked for a motion to approve Omnibus Agenda

Motion by Commissioner Robbins.

Second by Commissioner Giraldo.

Discussion: None.

Ayes: Commissioner Sente, Giraldo, Robbins, Kessler.

Nays: None. Motion Carries





4. Financial Reports for the Period Ending February 28, 2022

Commissioner Kessler asked Jessica if there are any changes to the reports filed. Jessica confirmed the financial reports stand as filed.

5. Welcome to Visitors and Guests - Public Comment Period – no general public present to address the board.

A. IAPD Community Service Awards

- i. Vernon Hills Police Department- Commissioner Kessler presented Police Chief Kreis with a plaque on behalf of the Illinois Association of Park Districts and the Illinois Parks & Recreation Association in recognition and appreciation of their countless support and service for the safety and enjoyment of parks and recreation in Vernon Hills and the State of Illinois.
- ii. Countryside Fire Protection District- Commissioner Kessler presented Fire Chief Smith with a plaque on behalf of the Illinois Association of Park Districts and the Illinois Parks & Recreation Association, in recognition and appreciation of their great service and collaboration for the advancement of parks and recreation in Vernon Hills and the State of Illinois.

6. Unfinished Business –none.

7. Reports and Communication

- A. Marketing & Communications Manager- Cheryl Buhmann- report on file.
- B. Parks Superintendent- James Kim – report on file.
- C. Recreation Superintendent- Tom Ritter- report on file.
- D. Facility Manager- Lacy Velasquez-report on file.
- E. Finance and HR Superintendent – Jessica Mitchell-report on file.
- F. Executive Director- Jeff Fougrouse – report on file. In addition, Jeff provided an update to the Board on the recovery progress for counsel Andrew Paine. Commissioner Robbins inquired as to any additional expenses related to the delay in receiving the rooftop unit for the Lakeview Fitness Pool portion of the current construction project. Jeff and James Kim indicated any additional expenses should be minimal. Commissioner Robbins questioned the accuracy that the district receives 51% of its revenue from real estate taxes. Jeff explained that the figure of 51% only applies to the operating budget for the district.
- G. Commissioner/Committee Reports and Communications – none.
- H. Board Correspondence –none.

8. New Business

- A. Village of Vernon Hills request for use of Century Park for July 4 and July 14-17.

Commissioner Kessler asked for a motion to approve the Village of Vernon Hills request for use of Century Park for July 4 and July 14-17



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Lakeview Fitness Center 700 Lakeview Parkway. • Vernon Hills, IL 60061 • Phone 847-996-6330 • Fax 847-367-5855
Maintenance Facility 1400 Indianwood Drive • Vernon Hills, IL 60061 • Phone 847-362-0920 • Fax 847-362-3618
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Motion by Commissioner Doerhoefer.
Second by Commissioner Robbins.
Discussion: None.
Ayes: Commissioner Sente, Robbins, Kessler, Giraldo, Doerhoefer.
Nays: None. Motion Carries

B. 2022 Landscape Bed Maintenance Contract

Commissioner Kessler asked for a motion to award the 2022 Landscape Bed Maintenance Contract to Balanced Environments in the amount of \$43,928.

Motion by Commissioner Doerhoefer.
Second by Commissioner Giraldo.
Discussion: Commissioner Robbins expressed concern that the bid amount is significantly lower than others received. James confirmed that the district has a current relationship with Balanced Environments and have worked with them in the past. James also confirmed that the scope of work was the same to the other contractors with higher bids. Commissioner Sente appreciated the detailed breakdown provided in this recommendation. Given the differentials in individual service prices, she would like to be sure the district will be receiving all of the services necessary to maintain the landscape beds. James also noted that 15-18% of the landscape beds were removed from the contract service as they have deteriorated over time. This reduced the overall maintenance needs and budget. James has not received any negative public response to the removal of those beds. Balanced Environments is prepared with preventive steps and applications to ensure that service estimations are accurate.
Ayes: Commissioner Kessler, Robbins, Giraldo, Sente, Doerhoefer.
Nays: None. Motion Carries

C. 2022 Little/Big Bear Lake Treatment

Commissioner Kessler asked for a motion to award the 2022 Little/Big Bear Lake Treatment to McCloud Aquatics in the amount of \$23,900.

Motion by Commissioner Robbins.
Second by Commissioner Sente.
Discussion: None.
Ayes: Commissioner Giraldo, Sente, Robbins, Kessler, Doerhoefer.
Nays: None. Motion Carries





D. Resolution 02-22 for Display of Tentative FY 22/23 Budget.

Commissioner Kessler asked for a motion to approve Resolution 02-22 for Display of Tentative FY 22/23 Budget.

Motion by Commissioner Doerhoefer.

Second by Commissioner Robbins.

Discussion: None.

Ayes: Commissioner Robbins, Sente, Giraldo, Kessler, Doerhoefer.

Nays: None. Motion Carries

E. Semi-Annual Review, Approval, and/or Release of Closed Session Minutes

Commissioner Kessler asked for a motion to release closed session minutes of 12/9/2021 as they no longer require confidential treatment and will be available for public inspection.

Motion by Commissioner Sente.

Second by Commissioner Robbins.

Discussion: None.

Ayes: Commissioner Sente, Robbins, Kessler, Giraldo, Doerhoefer.

Nays: None. Motion Carries

Commissioner Kessler asked for a motion to withhold release of closed session minutes of 11/20/14 as the need for confidentiality still exists as to all of the minutes.

Motion by Commissioner Doerhoefer.

Second by Commissioner Sente.

Discussion: None.

Ayes: Commissioner Giraldo, Sente, Robbins, Kessler, Doerhoefer.

Nays: None. Motion Carries

Commissioner Kessler asked for a motion to destroy the audio tapes from closed sessions held on 6/25/20 and 7/23/20, having been determined by the Board that appropriate minutes were recorded as approved, and the written minutes meet the requirements of the Open Meetings Act, and at least 18 months have passed since the meetings were held:

Motion by Commissioner Robbins.

Second by Commissioner Giraldo.

Discussion: None.

Ayes: Commissioner Robbins, Sente, Giraldo, Kessler, Doerhoefer.

Nays: None. Motion Carries



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9. Commissioner Comments


- A. Commissioner Sente - none
- B. Commissioner Giraldo - none
- C. Commissioner Robbins - none
- D. Commissioner Kessler - none
- E. Commissioner Doerhoefer – my apologies for the late arrival.

10. Adjournment

Upon proper motion and second the Board voted unanimously to adjourn the meeting at 7:24 p.m.

Cindy Kessler

Cindy Kessler, Park Board Vice President



Jeff Fougerousse, Park Board Secretary

