



Vernon Hills Park District
Board of Park Commissioners
Regular Board Meeting

September 29, 2022- 6:00 P.M
635 N. Aspen Drive
Vernon Hills, IL 60061

Minutes

1. Call to Order - President Doerhoefer called the meeting to order at 6:00 pm.
2. Pledge of Allegiance – President Doerhoefer led the Pledge of Allegiance.
3. Roll Call

Present: Commissioners Robbins, Kessler, Giraldo, Doerhoefer.
Absent: Vice President Sente.

Staff: Jeff Fougerousse, Jessica Mitchell, Tom Ritter, James Kim, Cheryl Buhmann,
Lacy Velasquez, Amy Darling.

Guests: Cassidy Reinhard, Jack Scherer, Anna Swain, Carey Getlin, Vince Tran, Rick Winegard, Andrew Reback, Matt Beran.

President Doerhoefer asked for a motion to amend the order of the agenda to allow for the Annual Affiliate Presentations and the Lauterbach & Amen 2022 Audit Presentation and Board Adoption to precede Reports and Communication.

Motion by Commissioner Kessler.

Second by Commissioner Robbins.

Discussion: None.

Ayes: Commissioner Kessler, Giraldo, Robbins, Doerhoefer.

Nays: None. Motion Carries

4. Omnibus Vote Agenda – Items under the Omnibus Vote Agenda are considered routine and/or non-controversial and will be approved by one motion. If a separate vote on any one item is desired, it will be pulled from the Omnibus Vote Agenda and voted on separately.
 - A. Minutes of the Regular Board Meeting August 25, 2022
 - B. Payables & Payroll through September 29, 2022 in the amount of \$639,345.48.

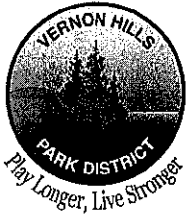


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President Doerhoefer asked for a motion to approve Omnibus Agenda.

Motion by Commissioner Robbins.

Second by Commissioner Giraldo.

Discussion: None.

Ayes: Commissioner Giraldo, Robbins, Kessler, Doerhoefer.

Nays: None. Motion Carries

5. Welcome to Visitors and Guests - Public Comment Period
A. Park District Marketing and Recreation Staff

President Doerhoefer opened the public comment period and asked if there was anyone present who wished to address the board.

Having none, President Doerhoefer invited ask Executive Director Fougousse to introduce invited staff. Cassidy Reinhard, Marketing Specialist, Anna Swain and Jack Scherer, Recreation Supervisors each introduced themselves to the park board and highlighted their role with the district and how long they have been in the position.

6. Financial Reports for the Period Ending August 31, 2022 - President Doerhoefer asked Superintendent Mitchell if there are any changes to the reports as filed. No changes were reported.

7. Annual Affiliate Presentations

- i. Vernon Hills Soccer Club
- ii. Vernon Hills Sports Club
- iii. Vernon Hills Stingers
- iv. Vernon Hills Community Baseball Softball

Vernon Hills Soccer Club, Vernon Hills Sports Club, Vernon Hills Stingers Softball and Vernon Hills Community Baseball/Softball affiliates each provided an update on their programs. Each provided registration, financial and leadership information. In addition, each affiliate was provided the opportunity to highlight program updates and plans as well as make any requests to the Park District for assistance. All of the affiliates commented on the cooperative relationship and support received by the Park District. President Doerhoefer thanked the affiliates for their dedication and their commitment to the children in the community and encouraged members of the community to recognize their efforts and time spent.

8. Lauterbach & Amen 2022 Audit Presentation and Board Adoption

President Doerhoefer invited Matt Beran to the podium for a review of the audit. Matt reviewed the audit report and management letter prepared by Lauterbach & Amen. Matt reported that the audit would be submitted for the GFOA recognition and that the highest level

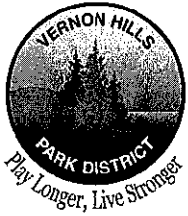
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of opinion by the auditors was once again given to the district for its financial management. The management letter contained no areas of concern. Commissioner Robbins reported to the board that he reviewed the audit in its entirety and had no additional comments.

President Doerhoefer asked for a motion to adopt the ACFR for fiscal year ending May 31, 2022.

Motion by Commissioner Robbins.

Second by Commissioner Giraldo.

Discussion: None.

Ayes: Commissioner Giraldo, Robbins, Kessler, Doerhoefer.

Nays: None. Motion Carries

9. Reports and Communication

- A. Marketing & Communications Manager- Cheryl Buhmann- report attached.
- B. Facility Supervisor- Lacy Velasquez –report attached.
- C. Parks Superintendent- James Kim –report attached.
- D. Finance and HR Superintendent – Jessica Mitchell- report attached.
- E. Recreation Superintendent- Tom Ritter – report attached
- F. Executive Director- Jeff Fougerousse – report attached.
- G. Commissioner Committee Reports and Communications – none.
- H. Board Correspondence – President Doerhoefer read aloud two letters received from the Village of Vernon Hills. The first letter was an acknowledgement and appreciation from Director Dave Brown of the Public Works Department for the district’s participation in the August 16 Open House event. The second was an acknowledgment and appreciation from Chief Pat Kreis of the police department for the district’s participation in the August 2 National Night Out celebration.

10. Old Business – none

11. New Business

- A. Playground Renderings for Ages 2-5: Equipment and Swing Sets at Deerpath Park- Warrington Road Entrance.

Parks Superintendent James Kim presented renderings for new equipment and swings at the Warrington Road entrance playground. The board discussed the amenities of each design and selected the third option with minor changes to amenities and layout.

The board agreed to consider amenities for the first two designs for future development at Hartmann and Grosse Pointe parks.

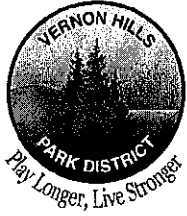


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Executive Director Fougousse remarked that playground equipment costs are rising and changes to the Capital Improvement plan may reflect the same.

B. Semi-Annual Review, Approval, and/or Release of Closed Session Minutes and Destruction of Audio Tapes.

President Doerhoefer asked for a motion to release closed session minutes of 05/26/2022 as they no longer require confidential treatment and will be available for public inspection.

Motion by Commissioner Robbins.

Second by Commissioner Kessler.

Discussion: None.

Ayes: Commissioner Kessler, Robbins, Giraldo, Doerhoefer.

Nays: None. Motion Carries

President Doerhoefer asked for a motion to withhold release of closed session minutes of 11/20/14 as the need for confidentiality still exists as to all of the minutes.

Motion by Commissioner Kessler.

Second by Commissioner Robbins.

Discussion: None.

Ayes: Commissioner Giraldo, Robbins, Kessler, Doerhoefer.

Nays: None. Motion Carries

President Doerhoefer asked for a motion to destroy the audio tape from closed session held on 1/28/21, having been determined by the Board that appropriate minutes were recorded as approved, and the written minutes meet the requirements of the Open Meetings Act, and at least 18 months have passed since the meeting was held:

Motion by Commissioner Kessler.

Second by Commissioner Robbins.

Discussion: None.

Ayes: Commissioner Giraldo, Robbins, Kessler, Doerhoefer.

Nays: None. Motion Carries



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12. Commissioner Comments

- A. Commissioner Robbins – no comments.
- B. Commissioner Giraldo – no comments.
- C. Commissioner Kessler – thank you to the affiliates for all of the work they do. It is greatly appreciated.
- D. Commissioner Doerhoefer – thank you also to the affiliates and to the staff for a great NRPA conference.

10. Adjournment

Upon proper motion and second the Board voted unanimously to adjourn the meeting at 8:00 p.m.

David Doerhoefer, Park Board President

Jeff Fougere, Park Board Secretary

