



Vernon Hills Park District
Board of Park Commissioners
Regular Board Meeting

October 27, 2022- 6:00 P.M
635 N. Aspen Drive
Vernon Hills, IL 60061

Minutes

1. Call to Order - President Doerhoefer called the meeting to order at 6:04 pm.
2. Pledge of Allegiance – President Doerhoefer led the Pledge of Allegiance.
3. Roll Call

Present: Commissioners Robbins, Kessler, Giraldo, Sente, Doerhoefer.
Staff: Jeff Fougerousse, Jessica Mitchell, Tom Ritter, James Kim, Cheryl Buhmann,
Lacy Velasquez, Amy Darling.

Guests: Park and Facilities Staff, Tyler Thiel, Tom Poulos, Ken Shaefges, Rich Klarck, Ryan Eccles.

President Doerhoefer asked for a motion to amend the order of the agenda to allow for New Business Items A and B to follow public comments.

Motion by Commissioner Robbins.

Second by Commissioner Sente.

Discussion: None.

Ayes: Commissioner Kessler, Giraldo, Robbins, Sente, Doerhoefer.

Nays: None. Motion Carries

4. Omnibus Vote Agenda – Items under the Omnibus Vote Agenda are considered routine and/or non-controversial and will be approved by one motion. If a separate vote on any one item is desired, it will be pulled from the Omnibus Vote Agenda and voted on separately.

Items on the October 27, 2022 Omnibus Vote Agenda are:

- A. Minutes of the Regular Board Meeting September 29, 2022
- B. Payables & Payroll through October 27, 2022 in the amount of \$639,345.48.

President Doerhoefer asked for a motion to approve Omnibus Agenda.

Motion by Commissioner Kessler.

Second by Commissioner Giraldo.



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Discussion: None.

Ayes: Commissioner Giraldo, Robbins, Sente, Kessler, Doerhoefer.

Nays: None. Motion Carries

5. Welcome to Visitors and Guests - Public Comment Period
A. Park District Parks and Facilities Staff

President Doerhoefer opened the public comment period and asked if there was anyone present who wished to address the board.

Lori Burgess, a Vernon Hills resident who lives near Grosse Pointe park addressed the board. Ms. Burgess stated that there is growing interest within the neighborhood to add additional benches for public seating within the park and along the walking path. She presented the board with proposed areas to locate benches. She has collected signatures in support of the new benches. She also reported that there are leaning benches on the north side of Grosse Pointe Boulevard and provided pictures of the same. President Doerhoefer thanked her for her comments and advised that the board will take them under consideration.

James Kim, Parks Superintendent introduced Dave Cwiak, Facility Foreman. Dave introduced himself and his staff. Sean Ryan and Tanner Williams introduced themselves and highlighted their role with the district, the buildings they take care of and how long they have been in the position.

Matt Marek, Parks Foreman introduced himself and his park staff. Jerry Hughes, George Olivares, Carey Matysik, John Christensen and Chris Morehead introduced themselves and highlighted their role with the district, the parks they take care of how long they have been in the position.

Following staff introductions, President Doerhoefer invited Tyler Thiel and Tom Poulos to provide an update on the Lakeview Construction project. Work continues on exterior and interior construction. Parking lot is complete. Pool is complete – HVAC startup is scheduled for Nov 1 with the expectation to turn the pool over the 2nd or 3rd. Tyler reported work is at about 99% completion in many areas. Construction team pushing forward to install trusses and roof so interior work can be completed. Commissioner Giraldo noted that there is a transitional ramp into the new group ex room that exists due to elevation change. Watch your step signage is posted. Tom Poulos reported that preliminary punch lists are being created and addressed. The anticipated end date for the project is the middle to late December.

Following the Lakeview update, President Doerhoefer invited Ken Shaefges and Ryan Eccles to provide an update on the future Spray Ground project. Ken and Ryan shared revised site plans with the board whereby certain amenities were removed to reduce the overall size and cost of the project. The original square footage has been reduced from 10,000 square feet to 8050 square feet. The current drawings are approximately 50% and further cost reduction is possible as the drawing reaches



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100%. Executive Director Fougousse explained that the intent for this evening was to update the board on project progress and the efforts to stay as close to the not to exceed project budget provided by the board at an earlier meeting. Discussion took place regarding bid package proposals and the possibility that the bids will be higher in February. Discussion regarding long term goal for the splash pad with respect to adding shade and additional features in the future took place. James noted that picnic tables are not currently part of the new drawings, but can be considered as the project moves forward. James also confirmed that there may be work within the project that can be done in house to reduce expenses. Jeff will continue to advise the board of updates to the drawings.

6. Financial Reports for the Period Ending September 30, 2022 - President Doerhoefer asked Superintendent Mitchell if there are any changes to the reports as filed. No changes were reported.

7. Reports and Communication

- A. Facility Supervisor- Lacy Velasquez – report attached.
- B. Parks Superintendent- James Kim –report attached.
- C. Finance and HR Superintendent – Jessica Mitchell- report attached.
- D. Recreation Superintendent- Tom Ritter-report attached.
- E. Marketing & Communications Manager- Cheryl Buhmann-report attached.
- F. Executive Director- Jeff Fougousse- report attached.
- G. Commissioner Committee Reports and Communications- NONE
- H. Board Correspondence -NONE

8. Old Business – NONE

9. New Business

A. 2023 Park Board Meeting Schedule

President Doerhoefer asked for a motion to approve the 2023 Park Board Meeting Schedule.

Motion by Commissioner Robbins.

Second by Commissioner Sente.

Discussion: None.

Ayes: Commissioner Kessler, Giraldo, Robbins, Sente, Doerhoefer.

Nays: None. Motion Carries

B. 2023 IAPD Annual Business Meeting Credentials

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President Doerhoefer asked if there any Commissioner Volunteers to be the District's Delegate and Alternate for the 2023 IAPD Annual Business Meeting on Saturday, January 28, 2023.

Hearing none, President Doerhoefer asked for a motion to approve himself as the IAPD annual business meeting delegate and Vice President Sente as the first alternate.

Motion by Commissioner Kessler.

Second by Commissioner Giraldo.

Discussion: None.

Ayes: Commissioner Giraldo, Robbins, Sente, Kessler, Doerhoefer.

Nays: None. Motion Carries

10. Commissioner Comments

- A. Commissioner Sente – will be sending out assessment and agenda for board development meeting
- B. Commissioner Robbins -none
- C. Commissioner Giraldo -none
- D. Commissioner Kessler – thank you to the park staff for being here. She enjoyed seeing the positive dynamics within the team.
- E. Commissioner Doerhoefer -none

11. Adjournment

Upon proper motion and second the Board voted unanimously to adjourn the meeting at 7:40 p.m.



David Doerhoefer, Park Board President



Jeff Fougere, Park Board Secretary

