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Vernon Hills Park District  
Board of Park Commissioners  
Regular Board Meeting

November 17, 2022  
635 N. Aspen Drive  
Vernon Hills, IL 60061

Minutes

1. Call to Order - President Doerhoefer called the meeting to order at 6:00 pm.
2. Pledge of Allegiance – President Doerhoefer led the Pledge of Allegiance.
3. Roll Call

Present: Commissioners Robbins, Kessler, Sente, Doerhoefer.

Absent: Commissioner Giraldo.

Staff: Jeff Fougerousse, Jessica Mitchell, Tom Ritter, James Kim, Cheryl Buhmann,  
Lacy Velasquez.

Guests: Customer Service and Membership Staff and Aaron Gold.

4. Omnibus Vote Agenda – Items under the Omnibus Vote Agenda are considered routine and/or non-controversial and will be approved by one motion. If a separate vote on any one item is desired, it will be pulled from the Omnibus Vote Agenda and voted on separately.

Items on the November 17, 2022 Omnibus Vote Agenda were:

- A. Minutes of the October 27, 2022 Special Board Meeting
- B. Minutes of the October 27, 2022 BINA Public Hearing
- C. Minutes of the October 27, 2022 Regular Board Meeting
- D. Payables & Payroll through November 17, 2022 in the amount of \$1,195,285.93.

President Doerhoefer asked for a motion to approve Omnibus Agenda.

Motion by Commissioner Kessler.

Second by Commissioner Robbins.

Discussion: None.

Ayes: Commissioner Sente, Robbins, Kessler, Doerhoefer.

Nays: None. Motion Carries



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**Lakeview Fitness** 700 Lakeview Parkway. • Vernon Hills, IL 60061 • Phone 847-996-6330 • Fax 847-367-5855

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5. President Doerhoefer asked Superintendent Mitchell if there are any changes to the reports as filed. No changes were reported.

## 6. Public Comments

President Doerhoefer welcomed Visitors and Guests for public comment.

Hearing no public comments, President Doerhoefer invited Aaron Gold from Speer Financial to report on the 2022 Bond Sale. Aaron provided a summary review of the bond sale documents and invited questions from the Board. Commissioner Robbins asked for the maturity date. Aaron stated there is one-year maturity date of December 1, 2023 and that these are not callable issues. Commissioner Robbins asked if these are considered municipal bonds which Aaron confirmed as such. Aaron further stated that the interest rate at which the rollover bonds were purchased is commensurate with other park district sales. There were no further questions or concerns from the Board regarding the sale.

Executive Director Jeff Fougousse welcomed staff guests. Patty Monatelli, Heather Rabbitt, Jenny Sundell, Pat Erickson, Mary VanderMey and Sarah Hughes introduced themselves to the board and highlighted their role with the district and how long they have been in the position

Unfinished Business -- None.

## Reports and Communication

**A. Facility Manager-** Lacy Marinenko – report attached. Commissioner Robbins inquired if there is an expectation of any significant expenses in the last 7 months of this fiscal year. Lacy reported that other than construction expenses, there are no significant expenses anticipated.

**B. Recreation Superintendent-** Tom Ritter – report attached.

**C. Marketing & Communications Manager-** Cheryl Buhmann – report attached.

**D. Finance and HR Superintendent –** Jessica Mitchell – report attached. Commissioner Robbins inquired as to whether the entire amount currently held in overnight accounts could be diversified to include CD investments. Jessica responded that given the ongoing construction obligations for the Lakeview projects and the outstanding grant reimbursements, the Finance Assistant has made decisions on how to best invest those funds.

**E. Parks Superintendent-** James Kim – report attached. Commissioner Kessler noted that while holiday lighting wasn't practical at Lakeview during construction, she would like to see what options are available to make the facility more festive. James replied that due to the ongoing work and surveying, it would not be feasible for this year.

**F. Executive Director-** Jeff Fougousse – report attached. The Village of Vernon Hills is currently without 2 Planning and Zoning Commission members. Please contact Kevin Timony if you are interested. Jeff also commended the Vernon Hills Police Department for their participation in the Shop with a Cop program for the holidays.

**G. Commissioner/Committee Reports and Communications-** None



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## H. Board Correspondence-None

### New Business

- A. Bond Ordinance 05-22 -An Ordinance providing for the issue of approximately \$1,133,930.00 General Obligation Limited Tax Park Bonds, Series 2022, of the District for the payment of land condemned or purchased for parks, for the building, maintaining, improving and protecting of the same and the existing land and facilities of the District, to provide the revenue source for the payment of certain outstanding bonds of the District and for the payment of the expenses incident thereto, providing for the levy of a direct annual tax to pay the principal and interest on the bonds, and authorizing the sale of the bonds to the purchaser thereof.”

President Doerhoefer asked for a motion to approve Ordinance 05-22.

Motion by Commissioner Robbins.

Second by Commissioner Sente.

Discussion: None.

Ayes: Commissioner Kessler, Sente, Robbins, Doerhoefer.

Nays: None. Motion Carries

- B. SRACLC Accessibility Resolution 06-22

President Doerhoefer asked for a motion to approve Resolution 06-22.

Motion by Commissioner Sente.

Second by Commissioner Kessler.

Discussion: None.

Ayes: Commissioner Robbins, Sente, Kessler, Doerhoefer.

Nays: None. Motion Carries

- C. Truth in Taxation Law Resolution 07-22

President Doerhoefer read the following statement:

The Consumer Price Index (CPI) for the tax levy is 7%, but capped at 5% by state law.

The levy for 2022 is scheduled at 9% an increase of 2.5% over the 2021 levy (6.5%).

The 9% levy includes the 5% cap of CPI, 1% of new property growth (residential & commercial), 3% existing and future taxable operation values according to Lake County Assessor.

Why is the property tax levy important? The Park District revenues comes from 50+ % of local property taxes in funding staff, services, supplies and equipment in our annual operations.



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President Doerhoefer asked for a motion to approve Resolution 07-22.

Motion by Commissioner Kessler.

Second by Commissioner Sente.

Discussion: None.

Ayes: Commissioner Kessler, Robbins, Sente, Doerhoefer.

Nays: None. Motion Carries

#### Commissioner Comments

- A. Commissioner Kessler –wish everyone Happy Thanksgiving.
- B. Commissioner Robbins – nothing this evening.
- C. Commissioner Sente – Happy Thanksgiving
- D. Commissioner Doerhoefer –thank you to the staff who attended this evening and Happy Thanksgiving to all.

#### 11. Adjournment

Upon proper motion and second the Board voted unanimously to adjourn the meeting at 6:46 p.m.

David Doerhoefer, Park Board President

Jeff Fougrousse, Park Board Secretary



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