



**Vernon Hills Park District
Board of Park Commissioners
Regular Board Meeting
January 19, 2023
635 N. Aspen Drive, Vernon Hills, IL 60061
6:00 p.m.**

Minutes

1. **Call to Order** President Doerhoefer called the meeting to order at 6:00 pm.
2. **Pledge of Allegiance** President Doerhoefer led the Pledge of Allegiance.
3. **Roll Call**

Present: Commissioners Robbins, Giraldo, Sente, Doerhoefer.

Staff: Jeff Fougerousse, Jessica Mitchell, Tom Ritter, James Kim, Lacy Marinenko, Cheryl Buhmann, Amy Darling.

Guests: Abra Jacobs, Dan Forbes.

4. **Oath of Office- Abra Jacobs**

President Doerhoefer asked Secretary Fougerousse to administer the Oath of Office of Park District Commissioner to Abra Jacobs. The oath was duly administered. Commissioner Jacobs was seated at the Dias.

5. **Omnibus Vote Agenda** – Items under the Omnibus Vote Agenda are considered routine and/or non-controversial and will be approved by one motion. If a separate vote on any one item is desired, it will be pulled from the Omnibus Vote Agenda and voted on separately.
 - A. Minutes of the Special Meeting December 15, 2022
 - B. Minutes of the Regular Meeting December 15, 2022
 - C. Minutes of the Special Meeting December 26, 2022
 - D. Minutes of the Closed Session December 26, 2022
 - E. Payables & Payroll through January 19, 2023 in the amount of \$941,424.90.

President Doerhoefer asked for a motion to approve Omnibus Agenda.

Motion by Commissioner Robbins.

Second by Commissioner Giraldo.

Discussion: None.

Ayes: Commissioner Sente, Robbins, Jacobs, Giraldo, Doerhoefer.

Nays: None. Motion Carries



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6. Financial Reports for the Period Ending December 31, 2022

President Doerhoefer asked Superintendent Mitchell if there are any changes to the reports as filed. No changes were reported.

7. Welcome to Visitors and Guests - Public Comment Period

A. Dan Forbes, Speer Financial

Dan addressed the board to provide the structure of what the authorizing bond sale ordinance before the board this evening is set in place to do. Dan further explained the timetable that would follow after the passage of this authorizing ordinance. Dan clarified that the not to exceed \$6 million language in the authorizing ordinance does not mean the district will exceed the \$5 million sale as planned.

8. Unfinished Business –None.

9. New Business

- A. Ordinance 02-23: An Ordinance authorizing the issuance of General Obligation Park Bonds (Alternate Revenue Source) of the Park District in an aggregate principal amount not to exceed \$6,000,000 for the payment of land condemned or purchased for parks, for the building, maintaining, improving and protecting of the same and the existing land and facilities of the Park District, and for the payment of the expenses incident thereto.

President Doerhoefer asked for a motion to approve Ordinance 02-23.

Motion by Commissioner Robbins.

Second by Commissioner Sente.

Discussion: None.

Ayes: Commissioner Jacobs, Robbins, Giraldo, Sente, Doerhoefer.

Nays: None. Motion Carries

- B. Ordinance 01-23: AN ORDINANCE abating the tax heretofore levied for the year 2022 to pay debt service on General Obligation Park Bonds (Alternate Revenue Source) Series 2016A, of the Vernon Hills Park District, Lake County, Illinois

President Doerhoefer asked for a motion to approve Ordinance 01-23.

Motion by Commissioner Sente.

Second by Commissioner Jacobs.

Discussion: None.

Ayes: Commissioner Giraldo, Sente, Jacobs, Robbins, Doerhoefer.



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Nays: None. Motion Carries

C. Ordinance 03-23: An Ordinance Declaring as Surplus and Authorizing the Sale or Other Conveyance of Surplus Personal Property of the Vernon Hills Park District, Lake County, Illinois.

President Doerhoefer asked for a motion to approve Ordinance 03-23.

Motion by Commissioner Jacobs.

Second by Commissioner Giraldo.

Discussion: None.

Ayes: Commissioner Robbins, Sente, Giraldo, Jacobs, Doerhoefer.

Nays: None. Motion Carries

D. FY23/24 Merit Increase Recommendation

President Doerhoefer asked for a motion to approve the FY23/24 Merit Increase Recommendation.

Motion by Commissioner Sente.

Second by Commissioner Giraldo.

Discussion: None.

Ayes: Commissioner Jacobs, Sente, Robbins, Giraldo, Doerhoefer.

Nays: None. Motion Carries

E. FY23/24 Salary Classification

President Doerhoefer asked for a motion to approve the FY23/24 Salary Classification.

Motion by Commissioner Sente.

Second by Commissioner Robbins.

Discussion: None.

Ayes: Commissioner Robbins, Giraldo, Sente, Jacobs, Doerhoefer.

Nays: None. Motion Carries

10. Reports and Communication

A. Marketing & Communications Manager- Cheryl Buhmann. Report attached. In addition, Cheryl debuted the newly completed Lakeview Fitness Website and highlighted a number of the features to the board.

B. Parks Superintendent- James Kim –report attached.

C. Finance and HR Superintendent – Jessica Mitchell- report attached.



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- D. Facility Manager- Lacy Marinenko – report attached.
- E. Recreation Superintendent- Tom Ritter- report attached.
- F. Executive Director- Jeff Fougerousse – report attached.
- G. Commissioner/Committee Reports and Communications- none.
- H. Board Correspondence -none.

11. Commissioner Comments

- A. Commissioner Robbins – Welcome Commissioner Jacobs.
- B. Commissioner Sente- Welcome Commissioner Jacobs.
- C. Commissioner Giraldo- Welcome Commissioner Jacobs.
- D. Commissioner Jacobs – Thank you for all of the well wishes and look forward to working with everyone.
- E. Commissioner Doerhoefer -Welcome Commissioner Jacobs and thank you to former Commissioner Kessler for her service.

12. Adjournment

Upon proper motion and second the Board voted unanimously to adjourn the meeting at 6:55 p.m.

David Doerhoefer, Park Board President

Jeff Fougerousse, Park Board Secretary

