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**Vernon Hills Park District  
Board of Park Commissioners  
Regular Board Meeting  
March 2, 2023  
635 N. Aspen Drive, Vernon Hills, IL 60061**

**Minutes**

1. **Call to Order** - President Doerhoefer called the meeting to order at 7:04 p.m.
2. **Pledge of Allegiance** - President Doerhoefer led the Pledge of Allegiance.
3. **Roll Call**

Present: Commissioners Robbins, Giraldo, Jacobs, Sente, Doerhoefer.

Staff: Jeff Fougerousse, Jessica Mitchell, Tom Ritter, James Kim, Lacy Marinenko, Cheryl Buhmann, Amy Darling.

Guests: Dave Brown, David Archer, Brooke Bahnsen, Bronwyn Sill.

4. **Omnibus Vote Agenda** – Items under the Omnibus Vote Agenda are considered routine and/or non-controversial and will be approved by one motion. If a separate vote on any one item is desired, it will be pulled from the Omnibus Vote Agenda and voted on separately.
  - A. Minutes of the Special Meeting January 19, 2023
  - B. Minutes of the Regular Meeting January 19, 2023
  - C. Payables & Payroll through March 2, 2023 in the amount of \$1,270,367.32.

President Doerhoefer asked for a motion to approve Omnibus Agenda.

Motion by Commissioner Robbins.

Second by Commissioner Giraldo.

Discussion: None.

Ayes: Commissioner Sente, Robbins, Jacobs, Giraldo, Doerhoefer.

Nays: None. Motion Carries

5. **Financial Reports for the Period Ending January 31, 2023**

President Doerhoefer asked Superintendent Mitchell if there are any changes to the reports as filed. No changes were reported.

6. **Welcome to Visitors and Guests - Public Comment Period**

President Doerhoefer stated that the Board would like to welcome remarks from the public. Remarks would be limited to three minutes and no board response will be given.



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Mark Alexander, 21 Montauk Lane, Vernon Hills, IL approached the podium for comment.

Mr. Alexander expressed concern over the current Lakeview hours. He is of the opinion that closing at 3pm on Saturday could prevent new memberships. Mr. Alexander expressed concern that promotional programs offered at other clubs, especially those that are subsidized by insurance carriers are not being offered at Lakeview. Mr. Alexander stated a concern on behalf of his wife that there not enough hooks or benches in the ladies' locker room at Lakeview. Mr. Alexander concluded with a concern that the habitat of wildlife is being disrupted as a result of the work on the Seavey Ditch.

## 7. Community Service Awards

Marketing and Communications Manager presented library representatives with an IAPD Community Service Award in recognition of their partnership in the creation of Sully's Library. On behalf of the Cook Memorial Library, Executive Director David Archer thanked Jeff, the park board and the park district team for their continued support and partnership.

Executive Director Jeff Fougousse presented Dave Brown, Village of Vernon Hills Public Works Director an IAPD Community Service Award in recognition of the many years of outstanding contribution and unselfish development of parks, recreation and leisure in the State of Illinois. Dave has been a long time partner to the park district and has been instrumental in many of the park district efforts over the years. His relationships with staff have been highly valued and the park district wishes him well in his retirement. Dave thanked the park district staff and board for their partnership and friendship during his time with the Village.

## 8. Unfinished Business -- none.

## 9. New Business

- A. Ordinance 04-23: An Ordinance declaring as surplus and authorizing the sale or other conveyance of surplus personal property of the Vernon Hills Park District, Lake County, Illinois.

President Doerhoefer asked for a motion to approve Ordinance 04-23.

Motion by Commissioner Robbins.

Second by Commissioner Sente.

Discussion: None.

Ayes: Commissioner Jacobs, Robbins, Giraldo, Sente, Doerhoefer.

Nays: None. Motion Carries



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**B. Resolution 01-23: A Resolution authorizing the Park Board President to extend Landscape Bed Maintenance between The Vernon Hills Park District and Balanced Environments.**

President Doerhoefer asked for a motion to approve Resolution 01-23.

Motion by Commissioner Sente.

Second by Commissioner Jacobs.

Discussion: None.

Ayes: Commissioner Giraldo, Sente, Jacobs, Robbins, Doerhoefer.

Nays: None. Motion Carries

**C. Park Mowing Bid Award**

President Doerhoefer asked for a motion to award the Park Mowing 2023 bid to Gilio Landscape Contractors out of Arlington Heights for the amount of \$76,477 for mowing season 2023 for 31 weeks of park mowing services.

Motion by Commissioner Jacobs.

Second by Commissioner Giraldo.

Discussion: Commissioner Robbins asked what last year's cost for this service was. Park Superintendent James Kim replied that the 2022 cost was \$74,000.00 and was reduced a couple of weeks as well.

Ayes: Commissioner Robbins, Sente, Giraldo, Jacobs, Doerhoefer.

Nays: None. Motion Carries

**D. Ferris Mower Purchase Recommendation**

President Doerhoefer asked for a motion to award the contract of two (2) new 72" ISX 3300 Ferris mowers to Arlington Power Equipment in an amount not to exceed \$35,925.48.

Motion by Commissioner Robbins.

Second by Commissioner Giraldo.

Discussion: None.

Ayes: Commissioner Sente, Robbins, Jacobs, Giraldo, Doerhoefer.

Nays: None. Motion Carries



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#### E. Vernon Hills Request for Use of Century Park

President Doerhoefer asked for a motion to approve the use of Century Park by the Village of Vernon Hills on July 4 and on July 13-16 for Vernon Hills Days.

Motion by Commissioner Robbins.

Second by Commissioner Sente.

Discussion: None.

Ayes: Commissioner Jacobs, Robbins, Giraldo, Sente, Doerhoefer.

Nays: None. Motion Carries

#### F. BINA Hearing

President Doerhoefer asked for a motion to open The Bond Issue Notification Act hearing

Motion by Commissioner Sente.

Second by Commissioner Jacobs.

Discussion: None.

Ayes: Commissioner Giraldo, Sente, Jacobs, Robbins, Doerhoefer.

Nays: None. Motion Carries

President Doerhoefer stated that the purpose of the public hearing is to receive public comments on the proposal to sell not to exceed \$6,000,000 General Obligation Park Bonds (Alternate Revenue Source) for the payment of land condemned or purchased for parks, for the building, maintaining, improving and protecting of the same and the existing land and facilities of the District and for the payment of the expenses incident thereto, and explained that all persons desiring to be heard would have an opportunity to present written or oral testimony with respect thereto.

An Ordinance providing for the issuance of not to exceed \$6,000,000 General Obligation Park Bonds (Alternate Revenue Source), Series 2023 will be on the March 23, 2023 Board Agenda.

President Doerhoefer asked if there are any comments and/or questions from the Park Commissioners with respect to the proposed issuance of bonds. No comments or questions were received.

President Doerhoefer asked if there are there any comments and/or questions from the public with respect to the proposed issuance of bonds.

President Doerhoefer stated that any written comments they should be read by the secretary. He further stated that oral comments may be given at the podium, speakers must give name and address. No comments or questions were received.



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President Doerhoefer stated that as there were no questions and/or comments with respect to the proposed issuance of bonds, the Bond Issue Notification Act hearing would now close. President Doerhoefer asked for a motion to close the hearing.

Motion by Commissioner Jacobs.

Second by Commissioner Giraldo.

Discussion: None.

Ayes: Commissioner Robbins, Sente, Giraldo, Jacobs, Doerhoefer.

Nays: None. Motion Carries

#### 10. Reports and Communication

- A. Risk Manager- Amy Darling- Amy presented the PDRMA Loss to Premium Ratios for the district 2022 reporting period. The district maintains a ratio that is 74% better than the PDRMA member average.
- B. Marketing & Communications Manager- Cheryl Buhmann- report attached.
- C. Parks Superintendent- James Kim –report attached.
- D. Finance and HR Superintendent – Jessica Mitchell- report attached.
- E. Facility Manager- Lacy Marinenko- report attached.
- F. Recreation Superintendent- Tom Ritter – report attached.
- G. Executive Director- Jeff Fougerousse – report attached.
- H. Commissioner/Committee Reports and Communications- none.
- I. Board Correspondence-none.

#### 11. Commissioner Comments

- A. Commissioner Robbins
- B. Commissioner Sente
- C. Commissioner Giraldo
- D. Commissioner Jacobs
- E. Commissioner Doerhoefer

#### 11. Adjournment

Upon proper motion and second the Board voted unanimously to adjourn the meeting at 8:15 p.m.

David Doerhoefer, Park Board President

Jeff Fougerousse, Park Board Secretary

