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Vernon Hills Park District  
Board of Park Commissioners  
Regular Board Meeting  
635 N. Aspen Drive, Vernon Hills, Illinois  
April 27, 2023

Minutes

1. Call to Order

Vice President Sente called the meeting to order at 6:01 p.m.

Vice President Sente asked Secretary Fougerousse to please administer the Oath of Office to Commissioners Robbins and Giraldo.

Secretary Fougerousse administered the Oath of Office as required to Commissioners Robbins and Giraldo.

2. Pledge of Allegiance – Vice President Sente led the Pledge of Allegiance.

3. Roll Call

Present: Commissioners Robbins, Giraldo, Jacobs, Sente,

Absent: Commissioner Doerhoefer.

Staff: Jeff Fougerousse, Jessica Mitchell, Tom Ritter, James Kim, Cheryl Buhmann, Amy Darling.

Guests: Sandy Robbins, Heidi Lapin, Todd Abrams, Rich Klarck, Ryan Eccles, Ken Schaeffges.

4. Omnibus Vote Agenda – Items under the Omnibus Vote Agenda are considered routine and/or non-controversial and will be approved by one motion. If a separate vote on any one item is desired, it will be pulled from the Omnibus Vote Agenda and voted on separately.

A. Minutes of the Special Board Meeting, March 23, 2023

B. Minutes of the Regular Board Meeting, March 23, 2023

C. Payables & Payroll through April 27, 2023 in the amount of \$1,841,085.94

Vice President Sente asked for a motion to approve the Omnibus Agenda.

Motion by Commissioner Robbins.

Second by Commissioner Jacobs.

Discussion: None.

Ayes: Commissioner Giraldo, Robbins, Jacobs, Sente.

Nays: None. Motion Carries



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5. Financial Reports for the Period Ending March 31, 2023

Vice President Sente asked Superintendent Mitchell if there are any changes to the reports as filed. No changes were reported.

6. Welcome to Visitors and Guests - Public Comment Period

Vice President Sente stated that the Board would welcome remarks from the public at this time. Remarks would be limited to three minutes and no board response will be given. No remarks were made by the public.

Vice President Sente invited members of the Turtle Creek Spray Ground Project Team to the podium.

Heidi Lapin, Project Manager from WT Group thanked the district, staff and commissioners for giving them the opportunity to work on this one of kind project. Heidi then introduced Todd Abrams and Rich Klarck also from WT, Ryan Eccles from Vortex, and Ken Schaeffges of Schaeffges & Sons.

Vice President Sente asked Ryan if he could outline the differences that are present in the new rendering compared to the last one provided and further noted that one of the tree amenities was removed. Ryan replied that recognizing play value perspective within the budget was the primary focus for the revised design. Removing the tree made room for a few additional toddler play amenities.

Commissioner Robbins inquired as to time frame of project. Ken Schaeffges replied that the project will start as soon as possible in an attempt to get as much accomplished as possible before winter. May 15, 2024 is the completion date currently. Winter conditions are included in contracts where required. Construction traffic will not affect the summer use patrons. Commissioner Jacobs asked if Executive Director Fougousse has been in communication with the school district as to the potential for heavy vehicle traffic exposure to children, parents and schools staff. Jeff has been in contact with Supt. Hannigan to prepare for this possibility. Ken Schaeffges will also be addressing this in each contract to ensure deliveries using semis and larger vehicles are done so safely.

7. Unfinished Business -- No unfinished business was heard.

8. New Business

Vice President Sente stated that the first item of New Business is the Turtle Creek Spray Ground Contract Awards.

Vice President Sente asked for a motion to award the contract for Site demolition, excavation and utilities to D.K. Contractors, Inc. of Pleasant Prairie, WI. in the amount of \$427,990.00.



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Motion by Commissioner Robbins.

Second by Commissioner Sente.

Discussion: None.

Ayes: Commissioner Jacobs, Robbins, Giraldo, Sente.

Nays: None. Motion Carries

Vice President Sente asked for a motion to award the contract for Aquatic construction to Schaeffges Brothers, Inc. of Wheeling, IL in the amount of \$744,300.00.

Motion by Commissioner Robbins.

Second by Commissioner Jacobs.

Discussion: None.

Ayes: Commissioner Giraldo, Jacobs, Robbins, Sente.

Nays: None. Motion Carries

Vice President Sente asked for a motion to award the contract for General Trades to Schaeffges Brothers, Inc. of Wheeling, IL in the amount of \$80,800.00.

Motion by Commissioner Robbins.

Second by Commissioner Jacobs.

Discussion: None.

Ayes: Commissioner Giraldo, Robbins, Jacobs, Sente.

Nays: None. Motion Carries

Vice President Sente asked for a motion to award the contract for Concrete to Schaeffges Brothers, Inc. of Wheeling, IL in the amount of \$248,970.00.

Motion by Commissioner Robbins.

Second by Commissioner Sente.

Discussion: None.

Ayes: Commissioner Jacobs, Robbins, Giraldo, Sente.

Nays: None. Motion Carries

Vice President Sente asked for a motion to award the contract for Electrical work to MK Industries, Inc. of Vernon Hills, IL in the amount of \$129,458.00.

Motion by Commissioner Robbins.

Second by Commissioner Jacobs.

Discussion: None.

Ayes: Commissioner Giraldo, Jacobs, Robbins, Sente.

Nays: None. Motion Carries



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Vice President Sente asked for a motion to award the contract for Plumbing and Mechanical work to Dan's Mechanical Inc. of Ingleside, IL in the amount of \$49,820.00.

Motion by Commissioner Robbins.

Second by Commissioner Sente.

Discussion: None.

Ayes: Commissioner Jacobs, Robbins, Giraldo, Sente.

Nays: None. Motion Carries

Vice President Sente asked for a motion to award the contract for Building and Canopy Structures to Parkreation of Prospect Heights, IL in the amount of \$90,959.00.

Motion by Commissioner Robbins.

Second by Commissioner Jacobs.

Discussion: None.

Ayes: Commissioner Giraldo, Robbins, Jacobs, Sente.

Nays: None. Motion Carries

Vice President Sente noted that the project team was welcome to attend the remainder of the meeting and looks forward to working with all of them on an exciting project.

Vice President Sente stated that the next item of new business is Affiliate Agreement Addendums.

Vice President Sente asked for a motion to approve the agreement addendums for the Vernon Hills Community Baseball and Softball and the Vernon Hills Stingers Affiliates.

Motion by Commissioner Robbins.

Second by Commissioner Sente.

Discussion: None.

Ayes: Commissioner Robbins, Giraldo, Jacobs, Sente.

Nays: None. Motion Carries

Vice President Sente stated that the next item of new business is the District Mission and Vision Statement Review.

Vice President Sente asked for a motion to approve the current Vernon Hills Park District Mission and Vision Statements.

Motion by Commissioner Robbins.

Second by Commissioner Jacobs.

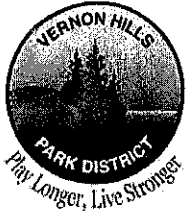


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Discussion: Vice President Sente noted that she is fine with the current statements but would like to revisit as the district moves forward with a strategic plan in the Fall. Commissioners concurred.

Ayes: Commissioner Giraldo, Robbins, Jacobs, Sente.

Nays: None. Motion Carries

Vice President Sente stated that the next item of new business is the Lakeview Hot Water Heater Replacement Recommendation.

Vice President Sente asked for a motion to award Midwest Mechanical of Lombard, IL the contract for replacement of the second hot water heater at Lakeview Fitness and the recommended gas regulator venting replacement to bring this equipment to code in the amount of amount of \$124,957.00

Motion by Commissioner Robbins.

Second by Commissioner Sente.

Discussion: None.

Ayes: Commissioner Jacobs, Robbins, Giraldo, Sente.

Nays: None. Motion Carries

Vice President Sente stated that the next item of new business is the Hartmann Park OSLAD Grant Agreement.

Vice President Sente asked for a motion to direct Executive Director Fougousse to proceed with acceptance of the 50% allowance in advancing the start of the project.

Motion by Commissioner Robbins.

Second by Commissioner Sente.

Discussion: None.

Ayes: Commissioner Robbins, Giraldo, Jacobs, Sente.

Nays: None. Motion Carries

Vice President Sente stated that the final item of new business is the 2023-2024 Executive Director Work Plan.

Vice President Sente asked for a motion to approve the 2023-2024 Executive Director Work Plan.

Motion by Commissioner Robbins.

Second by Commissioner Jacobs.

Discussion: None.

Ayes: Commissioner Giraldo, Jacobs, Robbins, Sente.

Nays: None. Motion Carries



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Commissioner Robbins commented that the district had not yet approved the consulting fees for the spray ground project. Executive Director Fougrousse reported that consulting contracts for Vortex, Schaeffges and WT were approved last June and July.

Vice President Sente stated that at this time, the board will hear staff reports.

Reports were heard by:

Finance and HR Superintendent – Jessica Mitchell – report attached.

Parks Superintendent- James Kim – report attached.

Recreation Superintendent- Tom Ritter- report attached. In addition, Tom mentioned an on site Job Fair being held at the district on May 3 from 4:30pm-7pm.

Marketing & Communications Manager- Cheryl Buhmann – report attached.

Executive Director- Jeff Fougrousse- report attached.

Vice President Sente stated that there are no Commissioner/Committee Reports or Communications to be heard.

Vice President Sente stated that there is no Board Correspondence to be heard.

Vice President Sente stated that at this time, Commissioner Comments are welcome.

Commissioner Robbins has no comments.

Commissioner Giraldo has no comments.

Commissioner Jacobs has not comments.

Commissioner Sente congratulates Commissioners Giraldo, Robbins and President Doerhoefer on their re-election to the board. She also congratulates the other local governmental entities in this community. Special thanks to Village for their assistance with our spray ground project and the collaborative relationships between all of the of the organizations involved.

Having addressed all items on the agenda, Vice President Sente asked for a motion to adjourn

Upon proper motion and second the Board voted unanimously to adjourn the meeting at 7:04 p.m.

Carol Sente, Park Board Vice President

Jeff Fougrousse, Park Board Secretary



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