



**Vernon Hills Park District
Board of Park Commissioners
Regular Board Meeting
February 22, 2024
635 N. Aspen Drive, Vernon Hills, IL 60061**

Minutes

1. Call to Order

President Doerhoefer called the meeting to order at 6:05 p.m.

2. Pledge of Allegiance

President Doerhoefer led the Pledge of Allegiance.

3. Roll Call

Present: Commissioners Robbins, Jacobs, Sente, Giraldo, Doerhoefer

Staff: Jeff Fougerousse, Mark Fleishman, Lacy Marinenko, Tom Ritter, Jessica Mitchell, Cheryl Buhmann, Amy Darling.

4. Omnibus Vote Agenda – Items under the Omnibus Vote Agenda are considered routine and/or non-controversial and will be approved by one motion. If a separate vote on any one item is desired, it will be pulled from the Omnibus Vote Agenda and voted on separately.

A. Minutes of the Special Meeting January 18, 2024

B. Minutes of the Regular Meeting January 18, 2024

C. Minutes of the Special Meeting January 23, 2024

D. Payables & Payroll through February 22, 2024 in the amount of \$677,742.69.

President Doerhoefer asked for a motion to approve the Omnibus Vote Agenda.

Motion by Commissioner Robbins.

Second by Commissioner Jacobs.

Discussion: None.

Ayes: Commissioner Giraldo, Robbins, Jacobs, Sente, Doerhoefer

Nays: None. Motion Carries

5. Financial Reports for the Period Ending January 31, 2024

President Doerhoefer asked Superintendent Mitchell if there any changes to the financial reports on file for the period ending January 31, 2024. No changes were reported.



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6. Welcome to Visitors and Guests - Public Comment Period

President Doerhoefer stated that the Board will now hear remarks from the public. Remarks will be limited to three minutes and no board response will be given. President Doerhoefer asked if there were any remarks to be heard. No public were present; no remarks were heard.

7. Unfinished Business -None.

8. New Business

A. FY25 Salary Classification Recommendation

President Doerhoefer asked for a motion to approve the FY25 Salary Classification.

Motion by Commissioner Sente.

Second by Commissioner Robbins.

Discussion: None.

Ayes: Commissioner Jacobs, Robbins, Giraldo, Sente, Doerhoefer

Nays: None. Motion Carries

B. 2024 F-350 Lift Gate, Plow, and Accessories Purchase Recommendation

President Doerhoefer asked for a motion to award this Lift Gate, Plow, and Accessories purchase to Casper Truck Equipment in the amount of \$18,714.00.

Motion by Commissioner Robbins.

Second by Commissioner Giraldo.

Discussion: None.

Ayes: Commissioner Giraldo, Robbins, Jacobs, Sente, Doerhoefer

Nays: None. Motion Carries

C. 2024 F-450 Dump Body, Western Tornado Spreader, and Accessories Purchase Recommendation

President Doerhoefer asked for a motion to award this Dump Body, Spreader, and Accessories purchase to Casper Truck Equipment in the amount of \$38,731.00.

Motion by Commissioner Jacobs.

Second by Commissioner Giraldo.

Discussion: None.

Ayes: Commissioner Robbins, Jacobs, Giraldo, Sente, Doerhoefer

Nays: None. Motion Carries



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D. 2024 John Deere Bunker Rake Purchase Recommendation

President Doerhoefer asked for a motion to award this purchase to Revels John Deere in Elgin for the amount of \$19,687.80.

Motion by Commissioner Sente.

Second by Commissioner Robbins.

Discussion: None.

Ayes: Commissioner Jacobs, Robbins, Giraldo, Sente, Doerhoefer

Nays: None. Motion Carries

E. 2024 Landscape Maintenance Bid Award

President Doerhoefer asked for a motion to award the 2024 Landscape Maintenance contract to Balanced Environment in the amount of \$47,920.00.

Motion by Commissioner Robbins.

Second by Commissioner Giraldo.

Discussion: None.

Ayes: Commissioner Giraldo, Robbins, Jacobs, Sente, Doerhoefer

Nays: None. Motion Carries

F. 2024 Asphalt Bid Award

President Doerhoefer asked for a motion to award the 2024 Asphalt contract to Maneval in the amount of \$56,290.00.

Motion by Commissioner Jacobs.

Second by Commissioner Giraldo.

Discussion: None.

Ayes: Commissioner Robbins, Jacobs, Giraldo, Sente, Doerhoefer

Nays: None. Motion Carries

9. Reports and Communication

A. Facility Manager- Lacy Marinenko- report attached.

B. Finance and HR Superintendent – Jessica Mitchell- report attached.

C. Parks Superintendent- Mark Fleishman – report attached.

D. Recreation Superintendent- Tom Ritter- report attached.

E. Marketing & Communications Manager- Cheryl Buhmann- report attached.

F. Executive Director- Jeff Fougrousse- report attached.

G. Commissioner/Committee Reports and Communications- None

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H. Board Correspondence - None.

10. Commissioner Comments

- A. Commissioner Robbins – None.
- B. Commissioner Sente- None.
- C. Commissioner Giraldo-None.
- D. Commissioner Jacobs -Congratulations to Jessica on being invited to join the IPRA Finance Committee and thank you to Mark for repairing the lights at Lakeview Fitness.
- E. Commissioner Doerhoefer – Congratulations to Commissioner Robbins on achieving Master Board Member status and to Vice President Sente on achieving Distinctive Board Member Status. This is an IAPD Board Development program that represents how engaged and active board members are within their respective agencies and communities.

11. Adjournment

Upon proper motion and second the Board voted unanimously to adjourn the meeting at 6:43 p.m.

David Doerhoefer, Park Board President

Jeff Fougerousse, Park Board Secretary

