



**Vernon Hills Park District
Board of Park Commissioners
Regular Board Meeting**

**July 25, 2024
Hartmann Park
292 Oakwood Drive
Vernon Hills, IL 60061
6:00 p.m.**

Minutes

1. Call to Order

Vice President Sente called the meeting to order at 6:00 p.m.

2. Roll Call

Present: Commissioners Robbins, Jacobs, Giraldo, Sente.

Absent: Commissioner Doerhoefer.

Staff: Jeff Fougousse, Tom Ritter, Lacy Marinenko, Jessica Mitchell, Cheryl Buhmann, Amy Darling.

3. Pledge of Allegiance

Vice President Sente led the Pledge of Allegiance.

4. Omnibus Vote Agenda – Items under the Omnibus Vote Agenda are considered routine and/or non-controversial and will be approved by one motion. If a separate vote on any one item is desired, it will be pulled from the Omnibus Vote Agenda and voted on separately.

A. Minutes of the Regular Meeting June 26, 2024

B. Minutes of the Closed Session June 26, 2024

C. Payables & Payroll through July 25, 2024 in the amount of \$1,482,407.53.

Vice President Sente asked for a motion to approve the Omnibus Vote Agenda.

Motion by Commissioner Robbins.

Second by Commissioner Giraldo.

Discussion: None.

Ayes: Commissioner Giraldo, Jacobs, Robbins, Sente.

Nays: None. Motion Carries



Sullivan Community Center 635 N. Aspen Drive • Vernon Hills, IL 60061 • Phone 847-996-6800 • Fax 847-996-6801

Lakeview Fitness 700 Lakeview Parkway • Vernon Hills, IL 60061 • Phone 847-996-6330 • Fax 847-367-5855

Maintenance Facility 1400 Indianwood Drive • Vernon Hills, IL 60061 • Phone 847-362-0920 • Fax 847-362-3618

www.vhparkdistrict.org



5. Financial Reports for the Period Ending June 30, 2024

Vice President Sente asked Superintendent Mitchell if there any changes to the financial reports on file for the period ending June 30, 2024. No changes were reported. Commissioner Robbins noted that these financial reports were being accepted prior to the annual audit being completed. Any changes required during the audit would be reported to the board as needed.

6. Welcome to Visitors and Guests - Public Comment Period

Vice President Sente stated that the Board will now hear remarks from the public. Remarks will be limited to three minutes and no board response will be given. Vice President Sente asked if there were any remarks to be heard. No remarks were heard.

7. Reports and Communication

- A. Facility Manager- Lacy Marinenko- report attached.
- B. Parks Superintendent- Mark Fleishman -report attached.
- C. Recreation Superintendent- Tom Ritter-report attached.
- D. Marketing & Communications Manager- Cheryl Buhmann-report attached.
- E. Finance and HR Superintendent – Jessica Mitchell-report attached.
- F. Executive Director- Jeff Fougerousse-report attached.
- G. Commissioner/Committee Reports and Communications- none.
- H. Board Correspondence-none.

8. Unfinished Business – none.

9. New Business

- A. 2024 District Organizational Chart

Vice President Sente asked for a motion to approve the June 2024 District Organizational Chart.

Motion by Commissioner Jacobs.

Second by Commissioner Sente.

Discussion: None.

Ayes: Commissioner Jacobs, Giraldo, Robbins, Sente.

Nays: None. Motion Carries



Sullivan Community Center 635 N. Aspen Drive • Vernon Hills, IL 60061 • Phone 847-996-6800 • Fax 847-996-6801

Lakeview Fitness 700 Lakeview Parkway. • Vernon Hills, IL 60061 • Phone 847-996-6330 • Fax 847-367-5855

Maintenance Facility 1400 Indianwood Drive • Vernon Hills, IL 60061 • Phone 847-362-0920 • Fax 847-362-3618

www.vhparkdistrict.org



B. 2024 Lakeview Fitness and Little Learners Childcare Custodial Service Bid Award Recommendation

Vice President Sente asked for a motion to award the 2024 Lakeview Fitness and Little Learners Child Care Cleaning Contract to Perfect Cleaning Services, Inc in the amount of \$76,339.00.

Motion by Commissioner Robbins.

Second by Commissioner Jacobs.

Discussion: Commissioner Sente inquired as to what prompted the change. Lacy reported that the services rendered by the previous company were not satisfactory. The proposed company has glowing references and were less expensive. Commissioner Robbins asked how much the prior contract was, to which Lacy reported \$86,000.00. There is also an unsatisfactory clause provided in the proposed contract.

Ayes: Commissioner Robbins, Giraldo, Jacobs, Sente.

Nays: None. Motion Carries

C. Ordinance 06-24: An Ordinance Requesting the Conveyance of Certain Village Property from Village of Vernon Hills Pursuant to the Local Government Property Transfer Act

Vice President Sente asked for a motion to approve Ordinance 06-24?

Motion by Commissioner Giraldo.

Second by Commissioner Jacobs.

Discussion: None.

Ayes: Commissioner Giraldo, Jacobs, Robbins, Sente.

Nays: None. Motion Carries

D. Resolution 02-24: A Resolution Approving and Authorizing the Conveyance of Certain park District Property to Village of Vernon Hills Pursuant to the Local Government Property Transfer Act.

Vice President Sente asked for a motion to approve Resolution 02-24.

Motion by Commissioner Jacobs.

Second by Commissioner Robbins.

Discussion: None.

Ayes: Commissioner Jacobs, Robbins, Giraldo, Sente.

Nays: None. Motion Carries



Sullivan Community Center 635 N. Aspen Drive • Vernon Hills, IL 60061 • Phone 847-996-6800 • Fax 847-996-6801

Lakeview Fitness 700 Lakeview Parkway. • Vernon Hills, IL 60061 • Phone 847-996-6330 • Fax 847-367-5855

Maintenance Facility 1400 Indianwood Drive • Vernon Hills, IL 60061 • Phone 847-362-0920 • Fax 847-362-3618

www.vhparkdistrict.org



E. 2024 Banking Services Proposal Recommendation

Vice President Sente asked for a motion to accept the proposal from Vernon Hills Bank & Trust/Wintrust.

Motion by Commissioner Jacobs.

Second by Commissioner Robbins.

Discussion: Commissioner Robbins asked Jessica to confirm that district CD investments would still remain thru their current maturity dates. Jessica reported that they would. Commissioner Sente inquired as to the rates being offered. Jessica noted the rate was better than the current banking agreement and that this proposal included a healthy sponsorship commitment. Jeff noted that the state statute requires the district to observe a three-year agreement with banking partner. None.

Ayes: Commissioner Giraldo, Jacobs, Robbins, Sente.

Nays: None. Motion Carries

10. Commissioner Comments

A. Commissioner Robbins -none.

B. Commissioner Sente-Thank you for coming out to the park this evening.

C. Commissioner Giraldo-none.

D. Commissioner Jacobs-thank you for the hard work preparing for Ribfest. Looking forward to the event.

11. Adjournment

Upon proper motion and second the Board voted unanimously to adjourn the meeting at 6:11 p.m.

Carol Sente, Park Board Vice President

Jeff Fougrousse, Park Board Secretary



Sullivan Community Center 635 N. Aspen Drive • Vernon Hills, IL 60061 • Phone 847-996-6800 • Fax 847-996-6801

Lakeview Fitness 700 Lakeview Parkway • Vernon Hills, IL 60061 • Phone 847-996-6330 • Fax 847-367-5855

Maintenance Facility 1400 Indianwood Drive • Vernon Hills, IL 60061 • Phone 847-362-0920 • Fax 847-362-3618

www.vhparkdistrict.org