



Vernon Hills Park District
Board of Park Commissioners
Annual Board Meeting

May 22, 2025
635 N. Aspen Drive
Vernon Hills, IL 60061

Minutes

1. Call to Order

President Doerhoefer called the Annual Meeting to order at 6:00 PM.

2. Pledge of Allegiance

President Doerhoefer led the Pledge of Allegiance.

3. Roll Call

Present: Commissioners Jacobs, Robbins, Sente, Doerhoefer.

Staff: Executive Director Matthew LaPorte

Superintendent of Finance & HR Jessica Mitchell

Superintendent of Recreation Tom Ritter

Superintendent of Parks Mark Fleishman

Administrative Assistant/Risk Manager Amy Darling

President Doerhoefer asked for a motion to amend the Annual Meeting Agenda to move New Business Item A to follow New Business Item C.

Motion by Commissioner Sente.

Second by Commissioner Robbins.

Discussion: None.

Ayes: Commissioner Jacobs, Robbins, Sente, Doerhoefer.

Nays: None. Motion Carries

President Doerhoefer welcomed Village of Vernon Hills President Thom Koch to the podium. President Koch is looking forward to the next four years of continued partnership with the Park District serving the residents of Vernon Hills.





4. Omnibus Vote Agenda – Items under the Omnibus Vote Agenda are considered routine and/or non-controversial and will be approved by one motion. If a separate vote on any one item is desired, it will be pulled from the Omnibus Vote Agenda and voted on separately.
 - A. Minutes of the Regular Board Meeting April 24, 2025
 - B. Minutes of the Special Meeting May 12, 2025
 - C. Minutes of the Closed Session May 12, 2025
 - D. Minutes of the Special Meeting May 14, 2025
 - E. Minutes of the Closed Session May 14, 2025
 - F. Payables & Payroll through May 22, 2025 in the amount of \$646,306.56.

President Doerhoefer asked for a motion to approve the Omnibus Vote Agenda.

Motion by Commissioner Jacobs.

Second by Commissioner Robbins.

Discussion: None.

Ayes: Commissioner Jacobs, Robbins, Sente, Doerhoefer.

Nays: None. Motion Carries

5. Financial Reports for the Period Ending April 30, 2025

President Doerhoefer asked Superintendent Mitchell if there any changes to the financial reports on file for the period ending April 30, 2025. No changes were reported.

6. Welcome to Visitors and Guests - Public Comment Period

President Doerhoefer stated that the Board will now hear remarks from the public. Remarks will be limited to three minutes and no board response will be given. President Doerhoefer asked if there were any remarks to be heard. No remarks were heard.

7. Reports and Communication

- A. Superintendent of Finance and HR – Jessica Mitchell- report attached.
- B. Superintendent of Recreation – Tom Ritter-report attached.
- C. Superintendent of Parks – Mark Fleishman – report attached.
- D. Executive Director – Matthew LaPorte- report attached.
- E. Commissioner/Committee Reports and Communications- none.
- F. Board Correspondence – none.

8. Unfinished Business- none.





9. New Business

- A. Adoption of Ordinance 03-25: An Ordinance Making a Combined Annual Budget & Appropriation of Funds for the Vernon Hills Park District for the Fiscal Year Beginning June 1, 2025 and Ending May 31, 2026.

President Doerhoefer asked for a motion to adopt Ordinance 03-25.

Motion by Commissioner Robbins.

Second by Commissioner Jacobs.

Discussion: None.

Ayes: Commissioner Jacobs, Robbins, Sente, Doerhoefer.

Nays: None. Motion Carries

- B. Adoption of 2025-2029 Capital Improvement Plan

President Doerhoefer asked for a motion to adopt the 2025-2029 Capital Improvement Plan.

Motion by Commissioner Robbins.

Second by Commissioner Jacobs.

Discussion: None.

Ayes: Commissioner Jacobs, Robbins, Sente, Doerhoefer.

Nays: None. Motion Carries

- C. Appointment of Commissioner

President Doerhoefer stated that the Board conducted an extensive search to fill the vacancy created by the departure of Commissioner Giraldo. They selected and will hereby appoint Nancy Beaumont to that vacancy. Secretary LaPorte administered the Oath of Office and Commissioner Beaumont joined the Board at the Dias.





D. Elections and Appointments of Board Officers

President Doerhoefer asked Secretary LaPorte to request a nomination for the office of Park Board President for the 2025-2026 term.

Secretary LaPorte asked for a nomination for the office of Park Board President for the 2025-2026 term.

President Doerhoefer nominated Commissioner Sente for the office of Park Board President for the 2025-2026 term.

Secretary LaPorte asked if there are any other nominations to be heard.

Hearing none, Secretary LaPorte asked for a roll call by voice vote.

Ayes: Beaumont, Jacobs, Robbins, Sente, Doerhoefer.

Nays: None.

Commissioner Sente is hereby elected Park Board President for the 2025-2026 term.

Commissioner Doerhoefer congratulated President Sente who then assumed the Annual Meeting Agenda.

President Sente asked Secretary LaPorte to request a nomination for the office of Park Board Vice President for the 2025-2026 term.

Secretary LaPorte asked for a nomination for the office of Park Board Vice President for the 2025-2026 term.

President Sente nominated Commissioner Doerhoefer for the office of Park Board Vice President for the 2025-2026 term.

Secretary LaPorte asked if there are any other nominations to be heard.

Hearing none, Secretary LaPorte asked for a roll call by voice vote.

Ayes: Beaumont, Jacobs, Robbins, Sente, Doerhoefer.

Nays: None.





Commissioner Doerhoefer is hereby elected Park Board Vice President for the 2025-2026 term.

President Sente asked for a motion to appoint Executive Director LaPorte as the Board Secretary.

Motion by Vice President Doerhoefer.

Second by Commissioner Robbins.

Discussion: None.

Ayes: Commissioner Beaumont, Jacobs, Robbins, Doerhoefer, Sente.

Nays: None. Motion Carries

President Sente asked for a motion to appoint Superintendent of Finance & HR Mitchell as the Board Treasurer.

Motion by Commissioner Robbins.

Second by Vice President Doerhoefer.

Discussion: None.

Ayes: Commissioner Beaumont, Jacobs, Robbins, Doerhoefer, Sente.

Nays: None. Motion Carries

President Sente asked for a motion to appoint Tressler, LLP as Board Attorney.

Motion by Commissioner Jacobs.

No second.

Vice President Doerhoefer asked for a motion to table this appointment until further notice.

Second: Commissioner Robbins.

Discussion: None.

Ayes: Commissioner Beaumont, Jacobs, Robbins, Doerhoefer, Sente.

Nays: None. Motion Carries

E. Board Committee and Liaison Assignments

President Sente stated that Vice President Doerhoefer and herself will represent the District on the Village Liaison Committee for the 2025-2026 term.





President Sente stated that Commissioner Robbins will serve on the District Audit Committee for the 2025-2026 term.

President Sente stated that Commissioner Jacobs will serve on the District Sustainability Committee and will also serve as Board Liaison to D73 and D128 for the 2025-2026 term.

President Sente stated that Commissioner Jacobs and herself will serve on the Board Development Committee for the 2025-2026 term.

10. Commissioner Comments

- A. Commissioner Beaumont – Commissioner Beaumont thanked the Park Board for the opportunity and looks forward to working together for the community. She is looking forward to learning more.
- B. Commissioner Jacobs – Welcome Commissioner Beaumont.
- C. Commissioner Robbins – Welcome Commissioner Beaumont.
- D. Vice President Doerhoefer – Welcome Commissioner Beaumont and thank you to all who applied.
- E. President Sente – Welcome Commissioner Beaumont. President Sente also recognized Vice President Doerhoefer's many years of service on the Board as both Commissioner and President. She acknowledged his commitment of time and dedication to the community and on behalf of the Board expressed sincere thanks for all that he has and will continue to do.

11. Adjournment

Upon proper motion and second the Board voted unanimously to adjourn the Special Meeting at 6:34 PM.

Carol Sente
Park Board President

Matthew LaPorte
Park Board Secretary

