



Vernon Hills Park District
Board of Park Commissioners
Regular Board Meeting

June 26, 2025
635 N. Aspen Drive
Vernon Hills, IL 60061

Minutes

Call to Order

Vice President Doerhoefer called the Regular Meeting to order at 6:00 PM.

Pledge of Allegiance

Vice President Doerhoefer led the Pledge of Allegiance.

Roll Call

Present: Commissioners Robbins, Beaumont, Doerhoefer

Absent: Commissioners Jacobs, Sente

Staff Present

Executive Director Matthew LaPorte, Superintendent of Finance & HR Jessica Mitchell, Superintendent of Recreation Tom Ritter, Superintendent of Parks Mark Fleishman, Facility Manager Lacy Marinenko, Marketing & Communications Manager Cheryl Buhmann, Administrative Assistant/Risk Manager Amy Darling

Guests Present

Matt Emde-Lake County Public Works

Omnibus Vote Agenda – Items under the Omnibus Vote Agenda are considered routine and/or non-controversial and will be approved by one motion. If a separate vote on any one item is desired, it will be pulled from the Omnibus Vote Agenda and voted on separately.

Items on this Omnibus Vote Agenda are:

Minutes of the Special Board Meeting May 21, 2025





Minutes of the Closed Session May 21, 2025

Minutes of the Special Board Meeting May 22, 2025

Minutes of the Annual Board Meeting May 22, 2025 which have been corrected to reflect that Superintendent Mitchell was appointed as Board Treasurer, not Board Secretary.

Payables & Payroll through June 26, 2025 in the amount of \$1,108,037.30.

Vice President Doerhoefer asked for a motion to approve the Omnibus Vote Agenda.

Motion by Commissioner Robbins.

Second by Commissioner Beaumont.

Discussion: None.

Ayes: Commissioner Beaumont, Robbins, Doerhoefer.

Nays: None. Motion Carries

Financial Reports for the Period Ending May 31, 2025

Vice President Doerhoefer asked Superintendent Mitchell if there any changes to the financial reports on file for the period ending May 31, 2025. No changes were reported.

Welcome to Visitors and Guests - Public Comment Period

Vice President Doerhoefer stated that the Board will now hear remarks from the public. Remarks will be limited to three minutes and no board response will be given. Vice President Doerhoefer asked if there were any remarks to be heard. No remarks were heard.

Vice President Doerhoefer stated that there would be a change to the order of the Agenda and that New Business would be addressed at this time.

New Business Item A - Resolution 06-25: A Resolution Authorizing Participation in the GoodBuy Purchasing Cooperative and approving the Execution of an Interlocal Participation Agreement.

Vice President Doerhoefer asked for a motion to approve Resolution 06-25.

Motion by Commissioner Robbins.





Second by Commissioner Beaumont.

Discussion: None.

Ayes: Commissioner Beaumont, Robbins, Doerhoefer.

Nays: None. Motion Carries

New Business Item B - Deerpath Park Easement Agreement.

Vice President Doerhoefer asked for a motion to approve the new agreement as proposed by Lake County Public Works

Motion by Commissioner Beaumont.

Second by Commissioner Robbins.

Discussion: Vice President Doerhoefer invited Matt Emde to the podium.

Matt Emde, Assistant Engineering Supervisor for Lake County Public Works Department provided a summary of the project the department has initiated to replace two forcemain lines, one of which run from the West Pump Station under Kids' Castle Playground in Deerpath Park. Those lines have reached their service life and degradation in pipe material is evident. Lake County Public Works has requested an easement from the Park District to complete this project.

Commissioner Robbins inquired as to whether the easement would be limited to this single project. Matt Emde confirmed that it would only apply to the replacement of the forcemain lines.

Vice President Doerhoefer inquired as to whether the new pipe would provide adequate service for the foreseeable future. Matt Emde noted that the larger pipe should be sufficient to maintain service for a substantial length of time.

Ayes: Commissioner Beaumont, Robbins, Doerhoefer.

Nays: None. Motion Carries

New Business Item C - 2025 District Organizational Chart.

Vice President Doerhoefer asked for a motion to approve the chart as presented.

Motion by Commissioner Robbins.

Second by Commissioner Beaumont.

Discussion: None.





Ayes: Commissioner Beaumont, Robbins, Doerhoefer.

Nays: None. Motion Carries

New Business Item D - Village of Vernon Hills Request for Use of Hartmann Park.

Vice President Doerhoefer asked for a motion to approve the use of Hartmann Park by the Village of Vernon Hills for the annual National Night Out event on August 5th.

Motion by Commissioner Beaumont.

Second by Commissioner Robbins.

Discussion: None.

Ayes: Commissioner Beaumont, Robbins, Doerhoefer.

Nays: None. Motion Carries

New Business Item E - 2025 ADA Plan Report.

Vice President Doerhoefer stated that this was a report for review only. No action would be taken.

New Business Item F -Carriage Green Playground Purchase Recommendation.

Vice President Doerhoefer asked for a motion to approve the staff recommendation to purchase a new playground for Carriage Green Park from Cunningham Recreation in the amount of \$91,714.81.

Motion by Commissioner Robbins.

Second by Commissioner Beaumont.

Discussion: None.

Ayes: Commissioner Beaumont, Robbins, Doerhoefer.

Nays: None. Motion Carries

New Business Item G - Grosse Pointe Park Renovation Recommendation.

Vice President Doerhoefer asked for a motion to approve the staff recommendation to use fiber cement siding wrap to upgrade the existing restroom.

Motion by Commissioner Robbins.





Second by Commissioner Beaumont.

Discussion: None.

Ayes: Commissioner Beaumont, Robbins, Doerhoefer.

Nays: None. Motion Carries

Unfinished Business

Vice President Doerhoefer asked for a motion to appoint Tressler, LLP as the Park Board Attorney.

Motion by Commissioner Robbins.

Second by Commissioner Beaumont.

Discussion: None.

Ayes: Commissioner Beaumont, Robbins, Doerhoefer.

Nays: None. Motion Carries

Reports and Communication

Superintendent of Finance and HR – Jessica Mitchell- report attached.

Superintendent of Recreation – Tom Ritter-report attached.

Superintendent of Parks – Mark Fleishman – report attached.

Executive Director – Matthew LaPorte- report attached.

Commissioner/Committee Reports and Communications

None.

Board Correspondence

None.

Commissioner Comments

Commissioner Beaumont – none.

Commissioner Robbins – none.

Vice President Doerhoefer – I would like to let the public know that the Park District lost a member of the family in Pat Erickson who worked at the Sullivan Center front desk and was taken too early. Our thoughts and prayers are with the Erickson family and Pat will certainly be missed.





Adjournment

Upon proper motion and second the Board voted unanimously to adjourn the Regular Meeting at 6:51 PM.

David Doerhoefer
Park Board Vice President

Matthew LaPorte
Park Board Secretary

